

PROSPECTUS

FOR THE ACADEMIC SESSION 2020-2021



MOTTO: LEAD KINDLY LIGHT

Estd. : 1997

EASTERN KARBI ANGLONG COLLEGE

SARIHAJAN-782480

KARBI ANGLONG : ASSAM

Website: www.ekac.in

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Foreword

Eastern Karbi Anglong College, a leading higher educational Institution of the eastern part of Karbi Anglong district, was established in 1997 at Sarihajan at the unstinting initiative and generous contribution of the local public. The noble attempt to establish this college was made in 1997 itself with the convening of a public meeting on 6th July 1997 at Sarihajan PWD Rest House under the Presidentship of Mr. Humsing Bey, the then E.M. i/c Edn. KAAC, Diphu. It was in this meeting that a resolution was passed to start the Eastern Karbi Anglong College from the session 1997-98.

However, the regular classes started from the month of September 1997 with Mr. B.B Goswami (Retd. Lecturer, Deptt. Of Economics, Kaliabar College) as the founder Principal. He was assisted by the founder Lecturers Mr. A.C. Das, Mr. S.L. Subba, Mr. E. Ekka, Mr. P.K. Saikia, Ms. K. Singh and Ms. R. Singh. The college had a humble beginning with only 41 students.

As the college did not have its own building, it was initially housed at the old dispensary building of Karbi Anglong Sewa Kendra and the newly erected temporary house by the local public at Sarihajan Tiniali. The KAAC, Diphu has generously allotted 100 Bighas of land to this budding institution. In 2001 the college was shifted to its own beautiful permanent building at Talbalijan. It has been receiving the services of qualified, experienced and dedicated lecturers.

It was formally inaugurated on 29th September 2003 by Dr. Jayanta Rongpi, the then M.P. and Mr. Jagatsing Ingti, M.L.A.

The College has acquired establishment and academic permissions from the Education Department of Karbi Anglong Autonomous Council, Diphu from the date of its inception in 1997. It has also obtained permission for classes up to Degree level from the academic authority of Assam University, Silchar in 1998. An affiliated institution under the Assam University, Silchar, the college was granted "Govt. Concurrence" by the Govt. of Assam on 18th October, 2001. More satisfyingly, the college has been accorded Degree Examination Centre in 2005 and since then it has been successfully conducting the TDC Examinations. The process of bringing this institution under the deficit grants-in-aid-system of the Govt. of Assam was started in 2002 and the Assam Venture Institutions Provincialization (of Services) Act, 2011, amended 2012 has been enforced in the college w.e.f. 1st January, 2013. Further, an affiliated (permanent) college under Assam University, Silchar, Eastern Karbi Anglong College has been granted U.G.C.'s 2(f) & 12(b) status vide order No.F No.8-498/2012(CPP-I/C) dated 13th October, 2015.

Since its establishment the college has recorded brilliant academic performance. Gradually the college succeeds in carving out a name and fame in various fields including games & sports and literary activities.

A PROFILE OF THE COLLEGE

The long cherished dream of the people of eastern Karbi Anglong came to reality in 1997. It was through the pioneering effort of a group of cross-sectional visionary and sensitive minds like Late Jygya Ram Gogoi, Mr. Rajendra Rongpi, Mr. Humsing Bey, Mr. Hiramoni Sen, Late Janardan Pathak, Late Michel Lakra, Mr. Jivan Ch. Pathak, Mr. P.K. Das, Mr. Kangther Bey, Mr. J.C. Rongpi, Mr. Borsing Terang, Mr. Atul Kalita, Mr. Langtuk Timung, Mr. Wophong Rongphar, Mr. Dorsing Rongpi, Mr. Kalamasing Bey, Mr. Hakim Rongpi, Mr. P.R. Mech, Mr. S. Kalita, Mr. Jonasing Phangcho and many others that the college came to its existence.

This venture Arts college was started with only 41 students and 6 teachers. Lot of concerted efforts are being made by its noble founders, the general public, the college authority and the students leaders in bringing the college under deficit grants-in-aid system of the Govt. of Assam.

The College offers Honours courses in 7 (Seven) subjects viz. English, Economics, Political Science, History, Assamese, Education and Sociology.

The college, located in the outskirts of Bokajan town at Talbalijan, has 7 (seven) Departments, 29 Teachers, 14 Non-teaching staff and more than 800 students. As to the age of the college Library, it goes back to the year 1998 when it was started in its old building with 351 books while at present it has around 7000 books besides multifarious journals, magazines and news papers. The ideal location of the college provides a serene atmosphere with calm and green surroundings which is conducive to academic pursuits. It offers ample opportunities to students to develop their skills and talents through academic and co-curricular activities. The college News Letter has been brought out yearly since 2004.

Thus the doors of higher education for the general students of eastern part of Karbi Anglong district have been opened and much progress has been made both in academic as well as infrastructural front.

Eastern Karbi Anglong College has been trying to open new courses at the college for the benefit of local students. From the session 2011-12 the college has opened a study centre of **Krishna Kanta Handique State Open University** in the college for the benefit of those aspirants who have dropped out from general studies or those in service. Courses available are B.A. and M.A. Again, D.EL.ED. course of two years duration is offered here under K.K. Handique State Open University for the benefit of the TET qualified school teachers.

The details about the college can be accessed at www.ekac.in

EMBLEM AND MOTTO



EMBLEM

The Emblem of the college comprises the rising Sun from behind the hills. In the Centre is the open Book. These are surrounded by the name of the college in a semi-circle. The whole emblem is encircled by the motto of the college just below the open book and a Traditional Karbi Shawl at the bottom of the symbol which holds the year of establishment of the college.

The rising sun symbolizes progress and development and the light of knowledge dispelling darkness and ignorance. The hills symbolize the physical features of Karbi Anglong and the hilly life of the local people. The open Book symbolizes Universal knowledge open for mankind. The Traditional Karbi Shawl reflects the age-old culture of the Karbi people.

MOTTO

The Motto of the college “Lead kindly Light” is taken from a Sanskrit Sloka. The meaning of the motto is to lead the people from the darkness of ignorance to the light of knowledge.

MEDIUM OF STUDY:

In General the medium of instruction in Degree level is English. However, the medium of instruction for the H.S. classes is both English and Assamese.

COURSE OF STUDY

A. PROGRAMME OF STUDY:

Till date the college offers only one Stream of study viz. Arts. It provides facilities for the following programmes:

1. Two year Higher Secondary Course in Arts
2. Three year Degree Course (comprised of 6 Semesters) in Arts.

B. COMBINATION OF SUBJECTS:

1. Two year Higher Secondary Course : Arts

a. *Compulsory subjects :*

- i. English
- ii. Alt. English / MIL (Assamese)
- iii. Environmental Education (only for H.S. 1st Year)

b. *Elective Subjects:*

Students are allowed to opt for four (4) of the following subjects of which one(1) will be considered as additional.

- i. Economics
- ii. Pol-Science

- iii. Education
- iv. History
- v. Sociology

C. (i) COURSE STRUCTURE OF HIGHER SECONDARY 1ST YEAR CLASS

Sl.No.	S u b j e c t s	M a r k s
1	E n g l i s h	1 0 0
2	Alt. English / Assamese	1 0 0
3	E l e c t i v e S u b j e c t	3 0 0
4	A d d i t i o n a l S u b j e c t	1 0 0
5	Environmental Education	5 0 0
Excluding Additional Subject& ENVE TOTAL		5 0 0

(ii) PROMOTION RULES FOR H.S. 1ST YEAR: In promotion of H.S. First Year students into H.S. Second Year class, Assam Higher Secondary Education Council's guidelines shall be followed. However, the decision of the H.S. First Year Examination Committee shall be final in matters relating to the Promotion Rules.

TDC(CBCS) Course (Arts)

Combination of Subjects desired to offer in TDC (CBCS) 1st Semester:

A) Honours Course:

- i) **Core Subject.....(will be of two papers:Core-I&Core-II)**
- ii) **AECC (English Communication/ Assamese Communication)**
- iii) **Generic Elective (GE).....any one from the list given below**

B) General Course:

- i) **General English (ENGG)**
- ii) **AECC (English Communication/ Assamese Communication)**
- iii) **2 subjects as DSC-1 & DSC-2 from the following**

C) Subjects offered under Honours Course:

- i) **English**
- ii) **Political Science**
- iii) **Economics**
- iv) **Education**
- v) **Sociology**
- vi) **History**
- vii) **Assamese**

D) Generic Elective :

- i) **Political Science**
- ii) **Economics**
- iii) **Education**
- iv) **Sociology**
- v) **History**
- vi) **Assamese**

E) Subjects offered under General Course as DSC:

- i) **Political Science**
- ii) **Economics**
- iii) **Education**
- iv) **Sociology**
- v) **History**
- vi) **Assamese**

TDC (CBCS) Course (Arts) :

Three-year Degree (TDC) under Choice Based Credit System (CBCS) – in short TDC (CBCS) shall be a 6-semester programme of 3 years duration and there shall be two programmes of study under TDC (CBCS) namely, TDC (CBCS) Honours programme and TDC (CBCS) General programme each with specified courses, papers, credit and marks requirements as per the Course Structures.

Term used:

- CORE: Core course of Honours programme.
DSC: Discipline Specific Core – core course of General programme.
DSE: Discipline Specific Elective – an elective paper specific to CORE/DSC.
GE: Generic Elective – an elective other than CORE/DSC
SEC: Skill Enhancement Course – a skill based paper specific to CORE/DSC
AECC: Ability Enhancement Compulsory Course – compulsory papers for all.
AECC-1- (English/Hindi/MIL) communication.
AECC-2 – Environmental Studies (FCES)
CCA: Continuous and Comprehensive Assessment (Internal Assessment)
ESE: End Semester Examination – examination at the end of each semester.
FM: Full Marks.
PM: Pass Marks.

Course type	Distribution of marks				
	Marks	CCA	ESE		TOTAL
			Theory	Practical	
Course with only Theory Paper	FM	30	70	XX	100
	PM	12	28	XX	40
Course with both Theory and Practical papers	FM	20	50	30	100
	PM	08	20	12	40

Note:

- i) CCA (Internal Assessment) is not included in AECC and SEC.
- ii) Duration of ESE: Theory paper: 3 hrs and Practical paper as per Syllabus.

TDC (CBCS) ::: HONOURS COURSE

BA (Honours) Course							
SEMESTER	AECC Credit=4	CORE Credit=6	SEC Credit=4	DSE Credit=6	GE Credit=6	TOTAL Credits	TOTAL Marks
I	AECC-1 (FM=50)	C-I C-II			GE-I		350
II	AECC-2 (FM=50)	C-III C-IV			GE-II		350
III		C-V C-VI C-VII	SEC-I (FM=50)		GE-III		450
IV		C-VIII C-IX	SEC-II (FM=50)		GE-IV		450

		C-X					
V		C-XI C-XII		DSE-I DSE-II			400
VI		C-XIII C-XIV		DSE-III DSE-IV			400
Total Credits	4×2=8	6×14=84	4×2=8	6×4=24	6×4=24	148	
Total Marks	100	1400	100	400	400		2400

TDC (CBCS) ::: GENERAL COURSE

BA (General) Course								
SEMESTER	AECC Credit=4	Language Credit=6	DSC Credit=6	SEC Credit=4	DSE Credit=6	GE Credit=6	Total Credits	Total Marks
I	AECC-1 (FM=50)	ENGG-I	DSC-1-I DSC-2-I				22	350
II	AECC-2 (FM=50)	ENGG-II	DSC-1-II DSC-2-II				22	350
III	HINL/ MIL-I/ ENGL-I		DSC-1-III DSC-2-III	SEC-1-I (FM=50)			22	350
IV	HINL/ MIL-I/ ENGL-I		DSC-1-IV DSC-2-IV	SEC-1-II (FM=50)			22	350
V				SEC-2-I (FM=50)	DSE-1-I DSE-2-I	GE-I	22	350
VI				SEC-2-II (FM=50)	DSE-1-II DSE-2-II	GE-II	22	350
Credits	4×2=8 6×2=12	6×2=12	6×8=48	4×4=16	6×4=24	6×2=12	132	
Marks	300	200	800	200	400	200		2100
ENGG-General English, ENGL-Alternative English HINL-Hindi Language, MIL-Modern Indian Language Numbers 1 and 2 in DSC, SEC & DSE Indicate course/Subject names.								

Different components and distribution of marks for CCA

A. Full Marks & Pass Marks for CCA (Unit Test + Attendance)

Courses with only Theory paper: Full Marks = 30 (thirty) & Pass Marks = 12 (twelve)
 Courses with both Theory & Practical papers: Full Marks= 20 (Twenty) & Pass Marks = 8 (eight).

B. Unit Test:

Maximum Marks:

- i. Course with only Theory paper = 20 (twenty) &
 Course with both Theory & Practical papers = 14 (Fourteen)
- ii. There shall be two Unit Tests per semester and dates of such tests shall be notified by the Controller of Examinations. The highest mark scored by a student out of two Unit Tests shall be awarded to the student as the marks under Unit Test of CCA.
- iii. Unit Test may preferably be conducted during non-allotted classes. So that total number of allotted classes (Lecture/Tutorial) are not curtailed. Setting of question paper and evaluation of answer scripts of Unit Test shall be done by the teachers

- of the concerned department of college. Marks obtained by the students be announced within one week of the Unit Test. If demanded, answer scripts of Unit Test be shown to students.
- iv. Marks scored in Unit Test for which the student appears as an “Arrear Paper” shall be carried over for declaring the result of concerned “Arrear paper”. Only if the student secures Pass marks in the Unit Test else he/she shall have to appear in the Unit Tests in the concerned paper along with the regular students.
 - v. Mark Sheets of CCA of each semester shall be dispatched to the University by the colleges during the period of End Semester Theory Examination for the concerned semester in the prescribed format and in the most confidential manner well before the completion of that ESE.

C. Class Attendance:

- i. Class Attendance shall be calculated on the basis of actual number of classes held during each semester in each course/paper. Number of decimal be rounded off to next higher number (e.g., 74.01% be rounded off to 75%).
- ii. A student with less than 75% attendance on an average of all papers (excluding NCP course. If any) of the concerned semester shall NOT be allowed to appear in that ESE but will be allowed to take admission in the immediate next higher semester. However, such a student may appear in the subsequent similar ESE (Odd/Even) in all the papers and marks to be awarded under CCA for each paper shall be the marks previously secured by the student in the concerned paper only if the student secure Pass marks in the Unit Test else he/she shall have to appear in Unit Test/s in the concerned paper along with the regular students.
- iii. Distribution of marks for Class Attendance:
Courses with only Theory paper:
Theory paper (max. marks- 10)

Attendance 90% & Above	: 10 marks
Attendance 80% to below 90%	: 08 marks
Attendance 75% to below 80%	: 06 marks
Attendance below 75%	: 00 marks

Medium of Instructions:

The medium of instructions shall be ENGLISH except Programmes/Courses/Subjects/Topics in Modern Indian Languages.

Duration of Programmes of Study:

- i) Each academic year of the TDC (CBCS) Programme of study shall be divided into 2(two) semesters. The First Academic year shall comprise the 1st & 2nd Semester, the Second academic year the 3rd & 4th Semesters and the Third academic year the 5th & 6th Semesters respectively.
- ii) Maximum duration for the completion of the TDC (CBCS) programme of study is 5 (five) years at a stretch from the date of admission.

Change of Subject/Course & Dropping of Honours:

- i) A student shall not be allowed to change either from TDC (CBCS) Honours to TDC (CBCS) General Programme or Vice-versa during any semester.
- ii) Change of Course/Subject may be allowed to a student once before submission of Registration Forms to the University. In such cases previous attendance shall be taken

into consideration.

iii) To Drop Honours or to change Course/Subject after the stipulated period as mentioned above, a student may get re-admitted in 1st Semester, subject to the availability of seats.

Admission to Higher Semester after ESE (End Semester Examination):

- i) Admission to immediate next higher semester (2nd/3rd/4th/5th/6th Semester) after ESE shall be mandatory for each and every student with or without “Arrear paper(s)”. Such admission procedure shall start at the completion of ESE and shall be completed well before the commencement of classes for the respective semester.
- ii) A student who fails to get admission in any higher semester for any valid reason may get admission in immediate next similar semester (Odd or Even).

Question types / number of questions/ marks per question for Theory paper of End Semester Examinations:

HONOURS THEORY PAPERS

[only 14 Core papers of TDC (CBCS) Honours Programme]

Courses with only Theory papers

ESE: Full Marks: 70; Pass Marks: 28 ; Duratioin: 3 hours

1. **STA:** to answer 2 questions out of 3 from each unit @ 2 marks/question.
(2 questions × 5 units × 2 marks each = 20 marks)
2. **Broad Type/Essay Type** Answer with “either or” option:
[like “either (a) OR (b)”, “either (a) & (b) OR (c) & (d)” etc.]
To answer 1 question out of 2 from each unit @ 10 marks/question.
(1 question × 5 Units × 10 marks each = 50 marks)

DSC,DSE,GE THEORY PAPERS

[both TDC(CBCS) Honours and General Programmes]

Course with only Theory papers

ESE: Full Marks: 70; Pass Marks: 28 ; Duratioin: 3 hours

1. **VSTA:** to answer 4 questions out of 5 from each unit @ 1 mark/question.
(4 questions × 5 units × 1 mark each = 20 marks)
2. **STA:** to answer 1 question out of 2 from each unit @ 2 marks/question.
(1 question × 5 units × 2 marks each = 10 marks)
3. **Broad Type/Essay Type** Answer with “either or” option:
[like “either (a) OR (b)”, “either (a) & (b) OR (c) & (d)” etc.]
To answer 1 question out of 2 from each unit @ 8 marks/question.
(1 question × 5 Units × 8 marks each = 40 marks)

AECC and SEC THEORY PAPERS

[both TDC(CBCS) Honours and General Programmes]

ESE: Full Marks: 50; Pass Marks: 20 ; Duratioin: 3 hours

1. **VSTA:** to answer 3 questions out of 4 from each unit @ 1 mark/question.
(3 questions × 5 units × 1 mark each = 15 marks)
2. **STA:** to answer 1 question out of 2 from each unit @ 2 marks/question.
(1 question × 5 units × 2 marks each = 10 marks)
3. **Broad Type/Essay Type** Answer with “either or” option:

[like “either (a) OR (b)”, “either (a) & (b) OR (c) & (d)” etc.]
To answer 1 question out of 2 from each unit @ 5 marks/question.
(1 question × 5 Units × 5 marks each = 25 marks)
Any paper of SEC with 35 marks shall NOT have VSTA questions.

A.EXAMINATION RULES

i. College Examinations:

All the students must appear in the Terminal/ Test Examinations conducted by the college. No students shall be allowed to fill up the final examination form without passing the test examination. In case of illness, sick bed will be provided. Students who fail to appear the terminal/ test Examinations conducted by the college shall not be allowed to appear in the examinations conducted by AHSEC/ AU.

ii. AHSEC / AU EXAMINATIONS:

a. Only those students who have passed the terminal / test Examinations conducted by the college can apply for final Examination.

b. Students are required to attend at least 75% of the classes held in each subject failing which they shall be liable to a fine of Rs.50/- (Rupees fifty) only. Students failing to attend at least 50% of the classes held in each subject shall not be allowed to appear in the final examinations.

c. Students (except private) are required to attend the examinations in FULL UNIFORM. Defaulters of this rule shall be fined Rs. 500/- (Rupees five hundred) each time found guilty.

ADMISSION PROCEDURE AND REQUIREMENT

A. ELIGIBILITY CRITERIA

1.Two-year Higher Secondary Course: Arts:

Candidates who have passed H.S.L.C or its equivalent from recognized Board are eligible to apply.

2. Three-year Degree Course: Arts:

i. Candidates who have passed H.S. or its equivalent from recognized Board/ University are eligible to apply.

ii. Preference will be given to candidates of Assam state. However, wards of Businessman/employees serving in Assam will be considered as the candidate of the state.

B. HOW TO APPLY:

Students willing to take admission into their respective course of study have to apply online through the link to be available in the college website: www.ekac.in.

REQUIREMENT FOR ADMISSION TO H.S. COURSE

While submitting the duly filled-in prescribed application form for admission to H.S. Course, the following certificates and documents duly attested should be attached.

- a. Mark Sheet of H.S.L.C.
- b. Admit Card
- c. Registration Card

- d. Caste Certificate
- e. Character Certificate
- f. H.S.L.C. Pass Certificate from the Institution last attended.
- g. Gap Certificate in original incase of students having gap period.
- h. Migration Certificate (incase of students coming from Boards outside SEBA)
- i. Non-attested recent passport size photo (3 nos.)
- j. Xerox copy of Bank Passbook (front page only)

REQUIREMENTS FOR ADMISSION TO SEMESTER-BASED DEGREE COURSE

While submitting the duly filled-in prescribed application form for admission to the Course, the following Certificates and documents duly attested should be attached.

- a. Mark Sheets of H.S.L.C. & H.S.
- b. Admit Cards of H.S.L.C. & H.S.
- c. Pass Certificates of H.S.L.C. & H.S
- d. Character Certificate.
- e. Caste Certificate
- f. Registration Cards of H.S.L.C. & H.S.
- g. Gap Certificate in original in case of students having gap.
- h. Migration certificate in case of students coming from outside AHSEC.
- i. Non-attested recent passport size photo (3nos.)

N.B. 1. Incomplete application forms shall not be accepted.

2. A selection test shall be held for students coming from Board/University other than SEBA, AHSEC & AU.

C.SELECTION CRITERIA

- a. Admission to all courses of study is made strictly on merit basis subject to the approval of the Principal.
- b. In all matters related to admission the decision of the Principal is final & binding.
- c. Students willing to opt for Honours Course must have at least 45% marks in the subject concerned.

N.B. Change of subject (if necessary) should be made before the start of the Registration process only.

D. COLLEGE DUES (FEE STRUCTURE):

* Admission Fees for all courses are given below:

1. For Higher Secondary First Year:

Sl. No.	Particulars	Amount	
1.	Admission Fee.....	150.	00
2.	Tuition Fee (only for Boys).....	600.	00
3.	Establishment Fee.....	50.	00
4.	Enrollment Fee.....	40.	00
5.	Library Fee.....	200.	00
6.	Identity Card Fee.....	20.	00
7.	Registration Fee.....	150.	00
8.	Building Maintenance Fee.....	100.	00
9.	College Development Fee.....	100.	00
10.	Electricity Charge.....	100.	00
11.	Examination Fee.....	100.	00

12.	Union Fee.....	60.	00
13.	Festival Fee.....	60.	00
14.	Magazine Fee.....	80.	00
15.	Games & Sports Fee.....	120.	00
16.	Common Room Fee.....	30.	00
17.	Freshers' Social Fee.....	50.	00
18.	Welfare Fee.....	30.	00
19.	Students' Aid Fund.....	20.	00
20.	Migration Fee.....		
	TOTAL:	For Boys= 2060	00
		For Girls= 1460	00

2. For TDC 1st Semester:

Sl. No.	Particulars	Amount	
1.	Admission Fee.....	200.	00
2.	Tuition Fee (Honours).....	840	00
	Tuition Fee (Pass Course)	720	00
3.	Establishment Fee.....	60.	00
4.	Enrollment Fee.....	50.	00
5.	Library Fee.....	250.	00
6.	Identity Card Fee.....	20.	00
7.	Registration Fee.....	330.	00
8.	Affiliation Fee.....	50.	00
9.	Building Maintenance Fee.....	100.	00
10.	College Development Fee.....	100.	00
11.	Electricity Charge.....	100.	00
12.	Examination Fee.....	100.	00
13.	Union Fee.....	60.	00
14.	Festival Fee.....	60.	00
15.	Magazine Fee.....	80.	00
16.	Game & Sports Fee.....	120.	00
17.	Common Room Fee.....	30.	00
18.	Freshers' Social Fee.....	50.	00
19.	Welfare Fee.....	30.	00
20.	Students' Aid Fund.....	20.	00
21.	Migration Fee.....		
	TOTAL:	Hons Course=2650	00
		Pass Course =2530	00

N.B : For the session 2020-2021 Admission fees of all the Courses will be totally free.

UNIFORM OF THE COLLEGE

All students shall attend the college in “FULL UNIFORM” as given below:

1. **Male:** White shirts, Steel gray pant and Navy blue sweater.
2. **Female:** White chauridar with light-green churni and Navy blue sweater.

The Uniform shall be modest and decent; JEANS & EMBROIDERED garments in the prescribed colour of the Uniform shall in no way be tolerated. No Leggings shall be allowed.

FULL UNIFORM IS COMPULSORY FOR ALL THE STUDENTS (BOTH REGULAR AND PRIVATE) DURING ALL OFFICIAL WORKS AS WELL AS EXAMINATION PERIOD.

STUDENT-SUPPORT FACILITIES

A. IDENTITY CARD

Each and every student shall be provided with an Identity Card and s/he shall carry it at the time of attending the classes. An Identity card issued is valid for a period of one year, i. e., one academic session. On expiry of the Identity Card, it has to be surrendered for renewal. The process of renewal has to be completed within one month of the new academic session.

B. LIBRARY:

The college library has a strength of over 7000 books besides journals, magazines and others periodicals. Every student is expected to avail library books for their academic and personality development.

LIBRARY RULES

Students are expected to observe the following rules of the library:

1. A student can borrow books from the library for a period of 15 days from the date of issue.
2. A fine of Re. 1/- per day will be imposed if a book is not returned within 15 days.
3. Two library cards are issued to every student on payment of caution money of Rs. 100/- and they can borrow maximum two books against the cards.
4. The college library card holder students have to renew their cards by the Librarian to continue for the next consecutive years.
5. The caution money is refundable after their final examination on production of Caution money receipt along with library clearance certificates from the Librarian.
6. Students should carefully examine the book(s) issued to them before leaving the college library. If any damage in the book(s) issued to him/her is noticed, it should be reported to the Librarian before taking delivery of the same. The borrower will be responsible for loss or damage of any books borrowed from the library. He will be penalized with double the price of the book.
7. All books borrowed from the library shall have to be returned to the library 15 days before the commencement of the summer break.
8. If the library card is lost by any students, it should be reported to the Librarian immediately.
9. The authority reserves the right of framing any additional rules as may be necessary from time to time.

C. SCHOLARSHIP

Various scholarship schemes are available as per Govt. rules. Scholarship money is paid directly to the students by the government through Bank Accounts. Scholarship forms will be issued to the students of H.S. First Year & TDC 1st Semester only on production of Account Number of any Nationalised Bank having Core Banking facility. Scholarship facility is provided to the Bonafide students of the college only.

D.HEALTHY PRACTICES

The college has devised certain healthy practices as follows:

a. Maintenance of neat and clean environment.

Every student should try to keep the college campus neat and clean as it leaves a strong positive bearing in the minds of those in and around it.

b. Improvement of academic environment.

All the students should try to maintain a cool, calm and gracious environment in the college for better academic pursuit.

c. Outreach Programmes

The college authority always encourages outreach programmes such as medical camp, literacy drive, plantation drive, AIDS control, community service and like.

d. More contact hours in an academic year.

The college authority emphasizes devoting more contact hours per paper in an academic session at undergraduate level.

e. Quality Advisory Committee (QAC) & Internal Quality Assurance Cell (IQAC)

The college has constituted QAC & IQAC in 2007. IQAC will work on the advice of QAC. Since quality is a continuous process, the IQAC must develop a system for conscious, consistent and catalytic improvement in the performance of the college.

- As per Resolution No. 1 adopted in a staff meeting held on 18-05-2017 in the college, the IQAC (Internal Quality Assurance Cell) of the college has been reconstituted with the following composition:

1) Chairperson : Dr. Anil Ch. Das, Principal of the College

2) Co-ordinator (Member Secretary) : Mr. Prasanta Gogoi
Asst. Professor, Dept of Political Science

3) Five Senior Faculty Members:

- a) Mr. Eugene Ekka, Asst. Professor, Dept. of English
- b) Ms. Minakshi Duarah, Asst. Professor, Dept of Economics
- c) Dr. Nayan Moni Medhi, Asst. Professor, Dept. of Assamese
- d) Mr. Porag Sharma, Asst. Professor, Dept. of English
- e) Ms. Riju Moni Chutia, Asst. Professor, Dept. of Sociology

4) Administrative Official : Mr. Suklal Subba,
Vice-Principal of the College.

5) Two External Experts:

- a) Industry Officer/Superintendent, Small-scale Industries, Sarihajan.
- b) Rajendra Rongpi, Social Worker, Founder Secretary, G/B of the College

f. Alumni Association

The College has constituted its Alumni Association in 2007. Its involvement in the corporate life of the college boosts up social linkage further.

Chairman	: Principal, EKAC
Vice-Chairman	: Mr. Salim Seikh (Ex-Student)
Secretary	: Mr. Rupsing Rongpi (Ex-Student)
Asst. Secy. (Ex-Student)	: Mr. Samphri Kimi Phangcho
Treasurer:	: Mr. Modon Rongpi (Ex-Student)

g. Internal coordination

The college has the following committees in order to give suggestions to the college authority for smooth conduct of the day-to-day college affairs. They are as follow:

ACADEMIC ADVISORY BOARD

Chairperson	: Principal, EKAC
Convenor	: Vice-Principal
Members	: All HoDs

COLLEGE DEVELOPMENT COMMITTEE

Chairperson	: Principal, EKKAC
Convenor	: Vice-Principal,
Members	:All HoDs & Librarian

ADMISSION COMMITTEE

Chairperson	: Principal, EKAC
Convenor	: Vice-Principal
Members	: All teaching and Non-teaching staff.

EXAMINATION COMMITTEE

Chairperson	: Principal, EKAC
Convenor	: Vice-Principal
Members	: Mr. E. Ekka, Mr. U.D. Sarma, Mr.P. Gogoi, Dr. N. M. Medhi.

PROSPECTUS COMMITTEE

Chairperson	: Principal, EKAC
Convenor(s)	: Mr. Utpal Dev Sarma & Dr. N. M. Medhi
Members	: Mr. S.L. Subba(Vice Principal) , Mr. E. Ekka, Mr. C. Kindo.

LIBRARY MANAGEMENT & DEVELOPMENT COMMITTEE

Chairperson	: Principal,EKAC
Convenor	: Librarian
Members	: All HoDs, Library staff and GS of EKACSUS.

DISCIPLINARY ACTION COMMITTEE

Chairperson : Principal, EKAC
Convenor : Vice-Principal,
Members : Mr. E. Ekka, Mr. P.Gogoi,
Mr. M. Teron, Mr. R. Kathar,
Ms. M. Gogoi, Ms. R. Chutia,
Mr. C. Kindo & Mr. D. S. Rongpi

CULTURAL COMMITTEE

Chairperson : Principal, EKAC
Convenor(s) : Mr. Mondor Teron
Members : Mr. A. Dutta, Mr. B. Konwar,
Ms. S. Beypi, Ms. K.S. Sonowal

LITERARY AND MAGAZINE COMMITTEE

Chairperson : Principal, EKAC
Convenor : Dr. Ratnajit Gogoi
Members : Dr. N.M. Medhi, Mr. B.Bora,
Ms. S. Beypi, Mr. M. Teron

ANNUAL REPORT PREPARATION COMMITTEE

Chairperson : Principal, EKAC
Convenor : Mr. Bedabrata Bora
Members : Mr. P. Sharma, Dr. R. Gogoi
Dr. N. M. Medhi, Ms. P.Patowary.

GAMES AND SPORTS MANAGEMENT COMMITTEE

Chairperson : Principal, EKAC
Convenor (s) : Mr. Mintu Chutia and
Mr. Achyut Dutta.
Members : Mr. T. Kalita, Mr. B. Konwar,
Mr. K. Thapa, Mr. R. Baruah,
Ms. A. Acharyya

OUTREACH ACTIVITIES & PUBLIC RELATION COMMITTEE

Chairperson : Principal, EKAC.
Convenor : Dr. Nayan Moni Medhi
Members : Mr. P. Gogoi, Mr. S. K. Thapa,
Mr. M. Teron, Ms. M. Teronpi,
Ms. S. Beypi

SOCIAL SERVICE COMMITTEE

Chairperson : Principal, EKAC
Convenor : Mr. Ramesh Kathar
Members : Mr. R. Baruah, Ms. S. Shyam,
Mr. A. Dutta, Mr. P. Bora, Ms. S. Das
Ms. A. Acharyya.

STUDENTS COUNCELLING & FESTIVAL CELEBRATION COMMITTEE

Chairperson : Principal, EKAC
Convenor : Mr. Prasanta Gogoi
Members : Mr. U.D. Sarma, Mr. M.Teron,
Ms. M. Duarah, Ms. K.S. Sonowal
Mr. D. S. Rongpi.

CAMPUS CLEANLINESS AND BEAUTIFICATION COMMITTEE

Chairperson : Principal, EKAC
Convenor(s) : Mr. Porag Sharma &
Ms. Pranita Patowary
Members : Ms. R. Chutia,
Mr. K. Thapa, Mr. D.S. Rongpi.

HEALTH & HYGIENE MANAGEMENT COMMITTEE

Chairperson : Principal, EKAC
Convenor (s) : Ms. Rijumoni Chutia & Mr. Tralokya Kalita
Members : Mr. S.K. Thapa, Mr. B. Konwar, Ms. S. Das,
Mr. P. Upadhyaya,

CANTEEN MANAGEMENT COMMITTEE

Chairperson : Principal, EKAC
Convenor : Mr. Utpal Dev Sarma,
Members : Mr. K. Thapa, Mr. T. Kalita
Mr. C. Kindo, Mr. D. S. Rongpi.

GRIEVANCES REDRESSAL CELL

Chairperson : Principal, EKAC
Convenor : Vice- Principal
Members : Mr. U. D. Sarma, Mr. P. Gogoi,
Mr. C. Kindo,

Ms. P. Patowary, Mr. D. S. Rongpi.

WOMEN CELL

Chairperson : Ms. Minakshi Duarah
Convenor(s) : Ms. Susitra Shyam & Ms. Mousumi Gogoi
Members : All lady Faculties and Staff of the college.

ELECTION COMMITTEE

Chairperson : Principal, EKAC
Convenor : Vice-principal
Members : Mr.E.Ekka,Mr. U.D.Sarma, Mr. P. Gogoi

ANTI-RAGGINGCOMMITTEE

The college has constituted an Anti-Ragging Committee to ensure compliance with the provisions of U.G.C.'s Anti-ragging Regulations on curbing the menace of ragging in Higher Educational institutions, 2009.

The structure of the Committee is as follows:

- Chairperson:** Dr. A.C. Das, principal, Eastern Karbi Anglong College
Representative of Civil Administration: S.D.O. (civil), Bokajan
Representative of Police Administration: O/C, Bokajan Police Station, Bokajan
Representative of Local Media: Mr. Klengdun Terang
Representative of Faculty Members: Mr. Prasanta Gogoi,
Ms Susitra Shyam
Representative of Parents: Mr. Kamala Kanta Bey
Representative of Students- freshers and seniors (to be nominated by the
Principal after the admission gets over)
Representative of Non-teaching staff: Mr. Dorsing Rongpi

It shall be the duty of the Anti-ragging Committee to monitor and oversee the performance of the Anti-ragging Squad (to be nominated separately by the principal) in prevention of ragging in the institution. It shall be the duty of the Anti-ragging Squad to conduct an on-the-spot enquiry into any incident of ragging and the enquiry report along with recommendations shall be submitted to the Anti-ragging Committee for action under clause (a) regulations 9.1.

On receipt of the recommendation of the Anti-ragging Squad or on receipt of any information concerning any reported incident of ragging the Head of the institution shall immediately determine if a case under the penal laws is made out and if so, proceed to file a First Information Report (F.I.R.) within twenty four hours of receipt of such information or recommendation, with the police and local authorities.

Provided further that the institution shall also continue with its own inquiry initiated under clause-9 of these regulations and other measures without waiting for action on the part of the police / local authorities and such remedial action shall be initiated and completed immediately.

N.B.- If a fresher student falls victim to ragging in any form s/he can unhesitatingly contact on the following helpline numbers for immediate help: **9435167904**

GENERAL RULES FOR THE MAINTENANCE OF DISCIPLINE AMONG STUDENTS:

1. Students admitted to the college must abide by the rules and regulations prescribed by the college authority from time to time. Violation of rules, unsatisfactory progress, irregular attendance, showing discourtesy to the teachers and the staff members in any form, adopting unfair means in the examinations etc. are some of the offences which may incur disciplinary actions like termination of scholarship, non-award of college Diploma and even expulsion from the college.
2. Students' societies and associations shall be subject to such guidance and control as the college Administration may prescribe from time to time.
3. Only such societies and Associations which have been recognized by the Principal shall have the facilities of the college premises.
4. All notice desired to be pasted or circulated by the students any where in the college shall require prior approval of the Principal.
5. All powers for maintaining discipline are vested on the Principal and his decision shall be final in all such matters.
6. Students have to be present in "FULL UNIFORM" in any function organized by the college, excepting college week and swaraswati puja.
7. No students are allowed to keep the mobile phone 'ON' while attending classes.

8. All forms of RAGGING in the college campus are prohibited. Strong disciplinary action, as the college authority thinks fit may be taken if any one is found to be involved directly or indirectly in RAGGING.
9. Students coming to the college for any official works during the college hours should be in full UNIFORM of the college, failing which no official works will be done.

CO-CURRICULAR ACTIVITIES

- a. National Service Scheme (N.S.S)
There is National Service Scheme in the college. Students may join it to get experience in community Service. Mr. Achyut Dutta, Asst. Professor dept. of Sociology shall act as co-ordinator of N.S.S. of the college.
- b. National Cadet Corps (N.C.C)
The pursuance of official works for opening N.C.C. in the college is on.

WORKING HOURS

Classes: According to college Routine. However, Hons. Classes start from 9 a.m.
Office : 10.00 a.m. to 4.00 p.m. on all working days.

ASSOCIATIONS/SOCIETIES

Eastern Karbi Anglong College Students' Union Society (EKACSUS) is the only society of the college whose office-bearers are elected annually through a secret ballot. As regards the Election process, the Lingdo Commission shall be followed. No other associations/societies other than EKACSUS shall be entertained in the college.

GOVERNING BODY

As per the Assam Provincialised college G/B formation guidelines, the Governing Body (G/B) of Eastern Karbi Anglong College has been reconstituted with the following members:

1. Ms Tado Terangpi, Associate Professor, HoD, dept.of History, Diphu Govt. College (President)
2. Dr. Anil Chandra Das, Principal (Member Secretary)
3. Dr. Numal Momin,(Special Invitee) MLA Bokajan Assembly Constituency
4. Mr. Suklal Subba, Vice-Principal (Ex-Officio Member)
- 5.Mr. Kamala Kanta Bey (Guardian Member)
- 6.. Mr. Sontiel Tewa (Guardian Member)
7. Ms. Babli Dutta (Guardian Member)
- 8.Prof. Dr. A. Ibemcha Chanu, dept.of Commerce, Assam University Diphu Campus, Diphu (University Nominee)
9. Dr. Ajit Kr. Tamuli , dept.of Life Science, Assam University Diphu Campus, Diphu (University Nominee)
- 10.Dr. Nayan Moni Medhi, Asst. Prof, dept.of Assamese (Teacher Representative)
- 11.Ms Susitra Shyam, Asst. Prof.dept.of Education (Teacher Representative)
12. Mr. Constantine Kindo, Sr.Assistant, EKAC (Member of Non-teaching staff)

COLLEGE STAFF

1. Principal : Dr. Anil Chandra Das, M.A. Ph. D.
2. Vice-Principal : Mr. Suklal Subba, M.A., M.Phil, (SLET qualified)

TEACHING STAFF (Asst. Professors)

Department of English:

1. Mr. Eugene Ekka, M.A.
2. Mr. Utpal Dev Sarma, M.A., M.Phil. (SLET qualified)
3. Mr. Bedabrata Bora, M.A. (SLET qualified) **(HoD)**
4. Mr. Porag Sharma, M.A., M.Phil.
5. Ms. Serdihun Beypi, M.A. M.Phil (SLET qualified)
6. Mr. Prakash Upadhyaya, M.A., M.Phil. (SLET qualified)

Department of Assamese:

1. Ms. Anamika Acharyya, M.A.
2. Dr. Nayan Moni Medhi, M.A., Ph. D. (NET qualified)
3. Dr. Ratnajit Gogoi, M.A., Ph. D. (NET qualified)
4. Ms. Khimchandi Saikia Sonowal, M.A. (NET qualified) **(HoD)**

Department of Economics:

1. Ms. Minakshi Duarah, M.A., M.Phil. (SLET qualified)
2. Mr. Bijit Konwar, M.A., M.Phil. (SLET qualified)
3. Ms. Mousumi Gogoi, M.A.B.Ed, M.Phil. (SLET qualified) **(HoD)**
4. Mr. Rajib Baruah, M.A., M.Phil. (SLET qualified)

Department of Education:

1. Mr. Suklal Subba, M.A., M.Phil. (SLET qualified)
2. Ms. Susitra Shyam, M.A. (NET qualified)
3. Ms. Pranita Patowari, M.A., M.Phil. **(HoD)**
4. Mr. Sanju Kumar Thapa, M.A. B.Ed. (NET & SLET qualified)
5. Ms. Mirbin Teronpi, M.A. (NET qualified)

Department of History:

1. Mr. Kushal Thapa, M.A.
2. Mr. Mondor Teron, M.A., B.Ed., M.Phil.
3. Mr. Tralokya Kalita, M.A., M.Phil. (NET & SLET qualified) **(HoD)**

Department of Political Science:

1. Mr. Prasanta Gogoi, M.A. (NET qualified)
2. Mr. Promod Bora, M.A., M.Phil.
3. Mr. Ramesh Kathar, M.A., M.Phil. (SLET qualified) **(HoD)**

Department of Sociology:

1. Ms. Rijumoni Chutia, M.A., M.Phil
2. Mr. Mintu Chutia, M.A., M.Phil. (NET & SLET qualified)
3. Mr. Achyut Dutta, M.A., M.Phil. (SLET qualified) **(HoD)**
4. Ms. Sangeeta Das, M.A., B.Ed. (NET qualified)

LIBRARY STAFF

1. Ms. Madhurekha Saikia Bhuyan, B.Sc.,M.L.I.Sc.,M.Phil (NET qualified). (Librarian)
2. Ms. Bobymoni Das, B.A. (Library Assistant)
3. Ms. Plabita Engtipi, (Library bearer)

NON-TEACHING STAFF

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|------------------------------------------|-----------------------------------|
| 1. Mr. Constantine Kindo, Sr. Assistant. | 6. Mr. Ganga Bahadur Khati, Gr-IV |
| 2. Mr. Rajen Teron, Sr. Assistant. | 7. Mr. Kangbura Killing, Gr-IV |
| 3. Mr. Dorsing Rongpi, Jr. Assistant | 8. Mr. Comfort Surin, Gr-IV |
| 4. Mr. Anjan Borgohain, Jr. Assistant. | 9. Mr. Khonsing Bey, Gr-IV |
| 5. Ms. Ranjika Beypi, Jr. Assistant. | 10. Mr. Bijendra Tisso, Gr-IV |

ACADEMIC CALENDAR:

The Academic Calendar for 2020-21 couldn't have been prepared in view of the uncertain academic scenario arising out of Covid-19 pandemic.
