



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution		Eastern Karbi Anglong College
• Name of the Head of the institution	Dr. Anil Ch. Das	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	9435167904	
• Mobile No:	7002851503	
• Registered e-mail	principalekac@gmail.com	
• Alternate e-mail	ekac.principal@yahoo.in	
• Address	Sarihajan	
• City/Town	Bokajan, Karbi Anglong	
• State/UT	Assam	
• Pin Code	782480	
2.Institutional status		
• Affiliated / Constitution Colleges	Affiliated	
• Type of Institution	Co-education	
• Location	Rural	
• Financial Status	UGC 2f and 12(B)	

• Name of the Affiliating University		Assam University			
• Name of the IQAC Coordinator		Dr. Pankaj Kalita			
• Phone No.		9476572083			
• Alternate phone No.		0000000000			
• Mobile		8638801293			
• IQAC e-mail address		ekaccoordinator@gmail.com			
• Alternate e-mail address		kalita.pankaj9@gmail.com			
3.Website address (Web link of the AQAR (Previous Academic Year)		http://www.ekac.in/aqar.php			
4.Whether Academic Calendar prepared during the year?		Yes			
• if yes, whether it is uploaded in the Institutional website Web link:		http://www.ekac.in/academic_calendar.php			
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	2.58	2022	16/08/2022	15/08/2027
6.Date of Establishment of IQAC			03/08/2015		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			03		

<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
1. IQAC of the college has been playing an instrumental role in developing and planning of the internal policy of the college in consultation with the authority and senior faculty members of the college.		
2. From this session, IQAC has initiated the practice of organizing a college level seminar in the college premises. One of the faculty members serves as a resource person who delivers his/her talk in an interdisciplinary relevance of his/her domain among the faculty members and the students of the college.		
3. IQAC of the college from this session is trying to increase the alumni involvement in the college with some preliminary strategies which is supposed to increase by this cycle to a maximum level. In earlier cycle, it was equivalent to zero in this matrix.		
4. IQAC of the college from this session, appealing and urging the authority of the college to implement e-documentation of the system in both financial and academic purpose.		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Awareness and motivation towards Research and publications in UGC care listed journals, Scopus /web of science indexed journals	8 Publications have been recorded during the year including a high impact factor (~8) publication, while in last five years only ~3 UGC care listed journals, Scopus /web of science indexed publications marked. Moreover, one major project has been submitted to DBT jointly by Eastern Karbi Anglong College and Swahid Smriti Maha Vidyalaya
Implementation of e-governance	e-governance has been successfully implemented in financial management system and student data base management process.
Implementation of Govt. financial auditing	The financial auditing mechanism has been upgraded as per Govt. auditing protocol from the earlier financial auditing system handled by internally via CA audit
Faculty CAS promotion initiation	All the eligible incumbents for CAS promotion were encouraged to apply for their promotion to next level. These incumbents already achieved their eligibility for promotion around 3-4 years ago.
Green and Sustainability campus auditing	During this year the college has successfully completed Green and Sustainability campus auditing at national level through the Mahatma Gandhi National Council of Rural Education, DHE, MoE, Govt. of India.
13. Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022	20/01/2023

15. Multidisciplinary / interdisciplinary

Eastern Karbi Anglong College endeavors to integrate teaching, learning, research, innovation and skill development with an aim to excel in undergraduate programmes. The college has implemented multidisciplinary/ interdisciplinary approach in its teaching-learning process in accordance with curriculum approved by Assam University, the affiliating university of the college. CBCS has been implemented with special emphasis on multidisciplinary approach till date. Curriculum under CBCS is interdisciplinary as it includes subjects like AECC and Environmental Studies as compulsory subjects in undergraduate courses. Papers like Mathematical Economics, Statistics etc. are included in the curriculum of undergraduate programme in Economics. Further, students can select totally different subjects from their major subjects in Generic Elective courses. The students are extensively provided training in new skills through skill development activities. From the academic session 2023-24 i.e. from August, 2023, the college is going to introduce NEP-2020 in which more emphasis will be given on multidisciplinary and interdisciplinary approach. Besides offering education in the subjects of both Arts and Science streams, the students will be given opportunities to equip themselves with knowledge on various SEC, AEC and VAC like Yoga, Understanding India, Environmental studies, Health & Wellness and NSS. The college is going to introduce these multidisciplinary and interdisciplinary courses in accordance with NEP-2020. Further, we are going to introduce the interdisciplinary subjects like Ecology and Environmental Studies, Library and Information Science for the students belonging to both Arts and Science streams. The students will compulsorily select interdisciplinary courses and minor courses totally different from their major courses. This will definitely help the students to broaden their learning beyond traditional boundaries. They will be able to traverse multiple perspectives,

inculcate knowledge, acquire new skills and employ their learning in real-life contexts.

16.Academic bank of credits (ABC):

The college is planning to establish Academic Bank of Credit from the academic session 2023-24 as per NEP-2020. The preliminary works to formulate ABC has already been initiated. It will be functional with implementation of NEP-2020.

17.Skill development:

A well-skilled workforce is a boon for prosperity and growth of any society. Considering the importance of skills for employability, the college has instituted a certificate course on basic computer literacy from March, 2023. It is a 4 credit course comprising of both theory and practical. Duration of the course is 3 months. A total of 30 seats are available in this course. After completion of the courses, the students are issued certificates which help them to get employment.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college has been trying to integrate Indian knowledge system in the teaching-learning process since its inception. Field trips to the tribal villages are organized regularly to study their customs and cultures by the department of Assamese. Yoga camp is organized by the department of Education and students are given training. The library of the college has also a good collection of books on Indian tradition, culture, literature and languages which gives ample opportunity to the students to know the Indian knowledge system. Further, in the annual college week of college, competition on traditional dress, traditional food, folk dances and folk music is organized which gives impetus to integrate Indian knowledge system. Further, the students are sensitized about universal human values and ethics by organizing induction programmes departmentally in the starting of new session. Moreover, under NEP-2020, the college is going to integrate Indian knowledge system into the curriculum through which the students will be taught about Indian language, art and literature, culture, polity and economy. The curriculum will help the students to acquire comprehensive knowledge about the need and importance of Indian knowledge system. They will also be stimulated to protect Indian knowledge system. 'Understanding India' is a VAC on Indian knowledge system for the new batch students who will enroll for the coming session 2023-24 under NEP-2020. The syllabus of this paper is framed with the objectives to appreciate the value of Indian knowledge system; to enable the students to

cultivate the knowledge and understanding of contemporary India with its historical perspective and to facilitate the learning of values. Apart from this, the college is planning to offer a Certificate Course on Karbi Language and Culture from the session 2023-24.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The motto of the college is 'lead kindly light' and the college is accountable to create, sustain and improve the learning process through quality education. It endeavors to attain its objective through continuous improvement and team work. Implementation of outcome based education in teaching-learning process is the priority of the college. Programme outcome, programme specific outcome and course outcome are focused in the curriculum followed by the college. Outcome based education demands a learner-centric teaching-learning methodology. To ensure learner-centric education, the college emphasizes on the training of the faculties. We have adopted outcome based education model for attainment of graduate attributes as envisaged by NHEQF (The National Higher Education Qualification Framework). The college tries to make the students achieve attributes by focusing on the following thrust areas: ? Academic excellence: The College follows the curriculum made by the affiliating university. The curriculum is designed to encourage analytical and problem solving skills. Emerging courses like Skill Enhancement Course, AEC, and Environmental Science are included in the curriculum. Usage of online tools for teaching-learning process is increased. Faculties and students are encouraged to enroll in certification courses through various MOOCS. ? Social Consciousness: The staffs and students of the college are encouraged to participate in different extension activities. The NSS Unit of the college has been entrusted to conduct these activities. These extension activities help to imbibe social responsibility and environmental consciousness in minds of the students and to realize the importance of sustainability. ? Research and Development: Research and development is considered as a major component in higher education institutions. Research gives feasible solutions to the problems of society. The staffs of the college are encouraged to pursue research activities. A few of teaching faculties pursue research work in their specific areas and contribute to the society by their thought-provoking research papers. ? Communication Skills and Team Work: Language proficiency is a main factor so far as employability in different sectors and pursuing of higher studies are concerned. Considering the growing demand for language proficiency, the college has instituted a short term spoken English course to improve communication skill of the students. Besides, to inculcate the spirit of team work, the students are encouraged for peer learning.

The college tries to realize the aims of education and improve lifelong learning ability among students through academic excellence, research and development, social consciousness and leadership. The college is going to focus more and more on outcome based education from the coming session, 2023-24 as per NEP-2020.

20.Distance education/online education:

The college encourages the students and faculties to get admission in courses through the MOOC platform. Most of the faculties of the college have extensively participated in online courses through MOOC platform. They have completed different online faculty development programmes, orientation programmes, short-term courses and refresher courses during the period from June, 2022 to May, 2023. The courses offered through online platform have benefitted the faculties to acquire additional knowledge and skills. For effective delivery of curriculum, every faculty member encourages the students to learn online. The students have been provided e-learning sources to avail learning materials. The college tries to provide education for all and to ensure it; the college has a study centre of Krishna Kanta Handique State Open University. Courses available in this centre are B.A. and M.A. and D.El.Ed. The college is sharing infrastructure and faculties for classes of KKHSOU. Besides, the faculty members of the college are actively involved in preparation of self learning material (SLM), evaluation of assignments and invigilation duty of examination of Krishna Kanta Handique State Open University

Extended Profile

1.Programme

1.1	282
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	866
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	210
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	248
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	42
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	43
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	15
Total number of Classrooms and Seminar halls	
4.2	22,97,146
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	12
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Eastern Karbi Anglong College is affiliated to Assam University, Silchar, and the College follows the curriculum and academic calendar offered by the University. The college also follows the academic holiday list of the Autonomous Council of Karbi Anglong with due respect to the emotions of the majority community Karbi of the area. Thus, at the beginning of each academic session, the college publishes a prospectus including all necessary information about the college and the course offered by the college along with its fees structure. It also includes the information regarding faculty members, student strength in every department, the academic calendar mentioning the academic, non-academic activities and holiday list. The departments of the college teach the students issues connected with women, human values, environment and sustainable development, etc. as a part of the syllabus. The departments and various societies/forums/cells of the college arrange symposiums/programmes and invite experts from various fields to talk on academic and non-academic aspects. The career counseling cell helps the students with needful guidance for future endeavors and is organizing career oriented programmes for the students to ensure better job opportunities for them.

The college has been preparing for proper implementation of NEP-2020 in the upcoming session.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.ekac.in/academic_calendar.php

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College follows the academic calendar of Assam University and to ensure effective implementation and timely completion of syllabus offered by the University, the head of each department distributes/circulates allocation of classes at departmental level on the basis of the general routine framed by the IQAC for smooth

functioning of the classes. The teachers adopt modern teaching-learning methods besides the conventional lecture methods to deliver the courses to the students. In response to the timeline given by the university, the college arranges to hold unit tests and sessional examinations of 20 marks each paper as per tentative dates specified in the academic calendar. This is done to evaluate students' performance and every department arranges seminars, group discussions, viva-voce and gives home assignments to the students as a part of internal assessment. Moreover, educational tours, field studies, etc are conducted for effective curriculum delivery.

The teachers are instructed to maintain the record of their daily classes in the teachers' diary and are advised to submit course completion certificates at the end of every academic session.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**4**

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)****1**

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**24****1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year****24**

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The College is affiliated to Assam University, Silchar, and follows the curriculum provided by University which includes the various cross-cutting issues like professional ethics, gender, human values, environment and sustainability etc. Each department of the college adheres to the Choice Based Credit System (CBCS) entrusted by the University which is designed specifically to meet the students' needs. Each programme under CBCS includes one ability enhancement compulsory course related to environment and sustainability and it also introduces programme related various skill enhancement courses to develop professional skill and ethics among the students. Apart from the designed programmes, the departments of the college organize meets on national/international days like World Environment Day, International Women's Day etc. for the upliftment of human/social values among the students. The departments, cells and committees of the college organize programmes related to World AIDS Day, World Water Day, Cleanliness and Plantation drive etc. to aware the students as well as nearby village area people about the human value related issues, gender related issues, environment and sustainability related issues etc. Moreover, the departments organize various group discussions and competitions like quiz, photography, essay writing, drawing, Computer Skills etc. to develop the social and professional values among the students.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

64

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows		A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents	
Upload any additional information	View File	
URL for feedback report	http://www.ekac.in/upload/agar_doc/1702991503.pdf	
TEACHING-LEARNING AND EVALUATION		
2.1 - Student Enrollment and Profile		
2.1.1 - Enrolment Number Number of students admitted during the year		
2.1.1.1 - Number of sanctioned seats during the year		
500		
File Description	Documents	
Any additional information	View File	
Institutional data in prescribed format	View File	
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)		
2.1.2.1 - Number of actual students admitted from the reserved categories during the year		
233		
File Description	Documents	
Any additional information	View File	
Number of seats filled against seats reserved (Data Template)	View File	
2.2 - Catering to Student Diversity		
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners		
With the commencement of the classes, teachers are trying to find out the potentialities and competency level of the students.		

Teachers attempt separate approach for better understanding of the different categories of students (slow learner, average learners and advanced learners). Sessional examinations (in-semesters) have been conducted two/three times for evaluation of the learning outcome of the students along with home assignments. On the basis of performance, advance learners are provided with more advanced problems to solve to develop better understanding. Teachers do special attention on slow learner and average learners through extra classes/ remedial classes whenever necessary. The teachers give assignments for development of the understanding of the students about a particular course material. Teachers uses both old and smart classroom for teaching-learning method along with online platforms for providing notes and assignments on particular course materials so that students can develop and acquire self-study activity/behaviour. Teachers discuss course related questions from last year University question papers with the students and also provide topics for group discussion for developing their writing and speaking skills so that they can attempt questions in better way.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
866	42

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential learning, participative learning and problem solving methodologies are used to ensure effective learning outcome.

Experiential Learning:

1. Excursions/ Field visits/ Field surveys
2. Field study from Assamese Department
3. Excursion from Zoology Department
4. Practical classes related to course for developing learning by doing
5. Practical classes in Zoology Department
6. Practical classes in Botany Department
7. Practical Classes in Education Department
8. Practical Classes in Chemistry Department
9. Practical Classes in Physics Department

Participative Learning:

1. Group Discussion
2. Quiz
3. Seminars
4. Workshops
5. Fine arts competitions
6. Short term add-on course
7. Presentation by students
8. Debate
9. Wall magazine
10. Poster making
11. Documentaries and short movies are also screened for the students at departmental level to ensure effective learning outcomes.
12. Extension lectures are organised by different departments which provide the faculty as well as students an opportunity to interact with eminent resource persons from other parts of the state/ country.
13. Participating in the National/international days observation programmes.
14. Problem solving methodologies:
 1. Group discussion
 2. Case study
 3. Excursion/Field trip study
 4. Parent Teacher Meet
 5. Remedial classes

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- Teachers of this institution use ICT-enabled tools (like smart board) for delivering classes wherever necessary for making teaching-learning process to be more effective.
- Teachers use online education resources, social networking sites, platforms like google classroom, google meet, webex to effectively deliver teaching and to enhance learning experience of the students.
- You-Tube, e-mails, WhatsApp group, Zoom and Google classrooms are used to communicate, provide study materials and syllabus, make announcement, conduct test, give assignments, address queries, do mentoring and share information.
- EKAC Campus is Internet and Wi-Fi enabled and is free to all the students and teachers so that teaching-learning can be strengthened and made more effective. The library also provides the students access to computers and online journals freely available and also to journals subscribed on the advice of faculty.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

42

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

42

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

510

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college maintains full transparency in internal assessment. At least 2-3 internal assessments are to be set on the topics taught within the scheduled period of time as specified in the college Academic Calendar and College Prospectus as per Assam University. If students are unable to clear in the two tests, then a third chance has been provided to clear the internal assessment. The results and the answer scripts are shared with the students to aware them about their mistakes and to score better marks in future. The internal assessment marks along with the % of attendance per student and per paper are recorded and are submitted in the university online portal.

The evaluation process of each course end semester final examination has been designed as follows-

CBCS Courses without Practical:

70 Marks allotted for the theory end semester examination and remaining 30 Marks is allotted to the Internal Assessment (20 Marks) and Attendance (10 Marks).

CBCS Courses with Practical

70 Marks allotted for the theory end semester examination and remaining 30 Marks is allotted corresponding practical paper. Out of 70 Marks, 14 Mark is allotted to the internal assessment and 6 Mark is allotted to Attendance.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The university frames all the rules and regulations regarding the evaluation process in the meeting of "Board of Studies" and "Academic Council" and circulate the resolutions to all the affiliating colleges. The principal with the help of IQAC convenes general meeting with the faculty members and apprises them of the evaluation processes through discussion. Consequently, the faculty members communicate the same to the students in their respective classes. As per requirement, induction programmes on course structure are organized to make aware students about the time bound evaluation and internal assessment processes at departmental/college level.

As per university notification, the concerned Departments of the College conduct the internal assessment within a scheduled time. The marks obtained and the evaluated answer scripts are distributed among the students for their concerns and queries followed by examination related counseling. After satisfaction of the students with the marks awarded, the internal assessment marks are uploaded in the university web portal within the scheduled time. Students can view individually their internal assessment marks via student's login in the university web portal.

Overall, the evaluation process/internal assessment process is made transparent, efficient and time bound by the affiliating university.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Eastern Karbi Anglong College is affiliated to Assam University, Silchar, and Three-year Degree Course (TDC) under choice Based Credit System (CBCS) has been introduced in the college from 2018-19.

The college offers various programmes under TDC (CBCS)-

- Bachelor in Arts, Honours

- Bachelor with Arts, Pass Course
- Bachelor in Science, Honours and
- Bachelor with Science, Pass Course

Science stream has been started from 2021. The syllabus as well as the course structure is displayed in the website of the college for information of all and the same is also made available for the students and teachers in their respective departments.

The teachers communicate with the students and discussed the programme outcomes of the courses. New students are made familiar about the programme outcomes, programme structure and course outcomes at the beginning of the classes. The students admitted to the college can obtain information about the outcomes of the programmes and courses they are going to pursue simply by visiting the HEI website. The results are displayed in the Assam University, Silchar, website and they are subsequently displayed in the college notice board.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.ekac.in/upload/file/course_outcome.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college is affiliated to Assam University, Silchar, for assessment of Programme outcome, programme specific outcomes and course outcomes following the curriculum provided by the University.

Performance of students in the curricular, co-curricular, extra-curricular activities organized by various departments, NSS and different committees of the college provides a helping hand in evaluation of the programme outcomes. Each course of the different programmes is evaluated with the help of the internal assessment conducted at the institution level and finally with the help of external examination conducted by the university. The internal assessment, i. e., sessional examinations, assignments, seminars (organized by different departments) help to measure the level of attainment of course specific outcome. The attainment of programme outcomes and results are evaluated on the basis of pass percentage

of students analyzed by Principal, IQAC Coordinator, Vice-Principal and Heads of the Departments of the college. The institution takes initiatives for inspiring, encouraging the students for their better performance and good result. The college has a tradition of awarding certificate along with prize money to "the best graduate" and "the best reader" and "the best e-resource user" students batch-wise for encouraging the students to study well and do fare better in the examinations.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

46

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.ekac.in/upload/aqar_doc/1702991503.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**0.00**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year****0.00**

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year****15**

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

08

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

11

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College has participated in various extension activities in the neighbouring community for the betterment of the society. In this regard the students were made to participate in different social

activities.

NSS

- Rongali Bihu Celebration
- National Unity Day, 2022
- Cleanliness Drive
- Plantation Drive
- Yoga Practice
- Outreach Programme
- Joint Anti-Drugs Campaigning/Awareness programme on drug abuse
- National Youth Day, 2023
- International Women's Day
- Competition and Plantation programme on World Environment Day, 2022

National seminars/ Webinar:

- Webinar on Pi day
- Departmental Seminar Assamese "Garo society and culture"
- National Symposium entitled "Socio-Cultural and Ethnic Diversity of Karbi Anglong"
- Political Science Departmental Seminar on International Human Rights Day
- Economics Department Seminar on Organic Farming: Back to Nature
- College level seminar on "Education and Academic Matter" organised as a part of Chatra Divas
- National Science Day, 2023
- Departmental Seminar Assamese "Life History of Lakhinath Bezbarua and his literacy excellence"

Collaborative Programmes :

- International Day Against Drug Abuse and Inflict Trafficking, Red Ribbon Club, EKAC & Faith Foundation Club, Numaligarh, Golaghat
- Joint Anti-Drugs Campaigning/Awareness programme on drug abuse, NSS, EKAC and Karbi Anglong District Police
- National seminar on 'Scientific Advancement and Scientific Analysis' by EKAC and Swahid Smriti Maha Vidyalaya
- "National Symposium on Environmental Sustainability: Industrialization and Health Issues" by EKAC and ASTEC

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

21

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1352

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institute has adequate number of well-equipped classrooms having white boards, fans, lights and sufficient ventilation. 4 ICT-enabled classrooms are there for enhancement of teaching-learning process. For smooth running of daily classes 4 temporary bamboo made classrooms has been arranged within the campus.

There are 3 permanent laboratories for physics, chemistry, and education and 2 temporary laboratories for zoology and botany which are equipped with necessary facilities.

The computer laboratory is equipped with 8 computers only.

The central library is equipped with 6872-books, 13-current periodicals, 82-volumes of bound periodicals, N-LIST (6000+ e-journals & 1,99,500+ e-books) NDLI (6,00,000 e-books) & a special collection of Karbi language. Separate reading corners are there for teachers and students and the registered members are provided with remote access of N-LIST e-resources. Library is equipped with 4 computers with internet facility and a printer for students. Photocopying facility is there in library for teachers and students.

There is a canteen and a multiple safe drinking water station in campus.

The college is powered by 3-phase electricity, 4 solar-panels with alternate arrangement of a 20KV power generator.

The institute is under CCTV surveillance. Moreover, institute has 6 fire extinguishers, 3 projectors and 2 portable PA system.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute has a playground of length 200 meter and breath 150meter with a play area of 10,000 square meters, which started operating from 2016. The playground has a user rate of around 20%. During the annual college week, various outdoor activities are held here. The college provides the majority of the facilities needed to organize outdoor activities.

The institute also has some indoor game facilities. Indoor games such as carom, chess, and others are organized in the college during annual college week using sports equipment provided by the institute.

Various cultural activities are organized by the institute on a regular basis. The necessary preparations are made in a hall that serves as an auditorium. The institution provides the necessary facilities for the organization of cultural activities.

Although the institute does not have permanent yoga centre, yoga practices are done by the students occasionally in a hall, for which necessary arrangements are provided by the institute.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

17.70

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Eastern Karbi Anglong College Library has a good collection with 6872 books including text and reference books, 13 nos. of periodicals, 5 nos. of newspapers including one national newspaper and about 6000+ e-journals and 1,99,500+ e-books availing under the annual institutional membership of NLIST, INFLIBNET. The library has developed a special collection of books of local Karbi language, donated by Karbi Lammet Amei (Karbi Sahitya Sabha) and also developed a bound periodical section having 82 volumes of bound periodicals.

The library has started automation in 2016 with Integrated Library Management System (ILMS) SOUL 2.0, developed by INFLIBNET. Till the time, library works under cataloguing and circulation module of the software have been automated. Version 1 of Label PrintX software is used for preparing barcode for accession no. of books.

The library provides a number of services to fulfill the various needs of its users. The services include circulation service, internet browsing, access to NLIST e-resources and some other open access resources including NDLI, DOAB, DOAJ and Shodhganga, old question papers, display of new arrivals and photocopying facility.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.1135

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

26

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Four smart classrooms with ICT facilities including smart board, multimedia projector, LCD, sound setup with Wi-Fi and computers are available for providing effective teaching-learning process.

The institute has 22 computers for performing both administrative and academic works where 4 computers are for library and 8 computers are for computer laboratory.

In 2017, the institute subscribed the e-resources of NLIST through annual membership of N-LIST, INFLIBNET with annual renewal facility under which registered members of our college can get access to its e-resources.

In 2017, the whole campus of the institute was brought under the surveillance of CCTV camera to improve the security system of the college. Freely available Wi-Fi facility of the institute is regularly updated. Comprehensive Annual Maintenance Contract ensures proper maintenance and renewal of CCTV and Wi-Fi system.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

12

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the

A. ? 50MBPS

Institution	
File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
17.70	
File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File
<p>4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.</p> <p>Maintenance in general is carried out under the supervision of college authority.</p> <p>Purchasing Committee takes the decisions regarding purchasing of items needed for maintaining and utilizing both physical and academic support facilities based on the requirements placed by concerned departments or cells.</p> <p>Infrastructure Maintenance Committee under the supervision of college authority looks after the maintenance of physical facilities.</p> <p>An asset register centrally and stock registers departmentally are maintained for various infrastructural facilities.</p>	

A Comprehensive Annual Maintenance Contract with InfraTrade Solutions, Guwahati for 'CCTV, its accessories and Wi-Fi system setup', ensures proper maintenance and renewal of 'CCTV and Wi-Fi system of the college.

Academic Cell of the institution provides support in proper utilization of various academic resources and looks after proper maintenance of academic support facilities.

Library Committee supports library staff in taking decision regarding effective utilization of library resources. Obsolete books of the library are weeded out. Old relevant books and back volumes are sent for binding from time to time.

Librarian contacts "SOUL Support" in matters of any problems in operating SOUL2.0, the Integrated Library Management System. Likewise AdoitDigiSoft of Guwahati provides support from time to time regarding any issues related to LabelPrintX, the barcode label printing software.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

297

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

C. 2 of the above

File Description	Documents
Link to institutional website	http://www.ekac.in/upload/agar_doc/1697192662.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

134

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

134

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

10

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

21

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

07

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has a student council namely "Eastern Karbi Anglong College Student's Union Society" (EKACSUS). All the office bearers and class representatives are elected for one year by annually through a secret ballot consisting of students who are engaged in full time studies in this college. The union consisting of one President, one Vice-President, one General Secretary, one Assistant General Secretary, one Secretary Boy's Common Room, one Games Secretary, one Secretary Cultural affairs, one Magazine Secretary, one Secretary Girl's Common Room. The Secretary Girl's Common Room is elected by girl students only.

The mission of the Student's Union is to protect and promote the interest of the student's community inside the college campus. It plays key roles in conducting Annual College Week and Fresher's Social. Thus, from preventing ragging in the campus to suggesting the administration to improve the amenities of students, the EKACSUS has become a vital organ of EKAC community

The active representation and participation of the students in the various academic and administrative board :

SL No.

Name of Academic/Administrative Body

Student Representatives

1

Anti Ragging Committee**Ms. Eshita Das****2****Anti Sexual Harassment Committee****Mr. Taram Teron****3****Library Management and Development Committee****Ms. Anupama Khati**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year****07**

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement**5.4.1 - There is a registered Alumni Association that contributes significantly to the development of**

the institution through financial and/or other support services

The college constituted its Alumni Association in 2017. Its involvement in the corporate life of the college boosts up social linkage further. The association has been reconstituted with the following major portfolios:

President : Mr. Roshon Pangini

Secretaries : Mr. Rupsing Tokbi, Mr. Shivan Banik

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision statement is reflected in all the institutional activities. The college has formed different cells and committees, unit for effective management of work in a decentralized manner. Excellent teacher student relationship is maintained to make teaching learner oriented and we believe in sharing and learning through peer teaching. Team work and leadership qualities are promoted by different seminars, workshops, field visits, educational tours etc. Wide range of social welfare activities are conducted involving a large number of teachers and students to sensitize them in different societal aspects and develop human qualities. For the fulfillment of the mission, the leadership strives to maintain an open and interactive environment. A two way communication between the staff and the authorities is an important feature of our institution. The Principal, heads of the departments and administrative staff steer the college through appropriate planning

and efficient review mechanism for achieving broad based goals. The leadership ensures the compliance of academic and administrative processes and procedures along with continual improvement through regular monitoring. The college maintains a viable organogram starting from the Governing Body till the Grade IV staff for smooth execution of the policies designed for the welfare of the college ecosystem.

File Description	Documents
Paste link for additional information	https://www.ekac.in/vision.php
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College is quite sensitive to latest management concept like decentralization, team work, decision making, participative management etc. maintaining the organizational hierarchy of the members starting from the Governing Body of the college (Principal as the Secretary) and ending at the Grade IV staffs of the college. Every faculty is a member of two or more committees in the college. The Principal with the support of HoDs, conveners of committees initiates the decision making process which creates an organizational climate of participatory democracy. Teachers' engagement in the overall functioning of the college is mechanized through the IQAC, Anti-Ragging committee, Internal Complaints Committee, Grievance Redressal Cell, Prospectus Committee, Admission Committee etc. The principal offers the free hand to the HODs and staff members in the academic activities and administrative programmes such as departmental activities, allotment of workload, various academic committee programmes, conducting departmental tests, teaching and learning process and evaluation regularly. The HoDs perform the academic programmes with coordination and support of faculty members and student representatives. The Principal discusses the progress of each cells and committees in a timely interval and suggest and prepare policies for further functioning of the college.

File Description	Documents
Paste link for additional information	https://www.ekac.in/cell.php
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The IQAC of the college takes initiatives in the preparation of the perspective plan as per direction of the Principal and other senior faculties and cells'/committees' conveners for the development of the institution that refers to the quality sustenance and quality enrichment. It intends to cover social, economic and spatial development. The authority of the college offers free hand to the IQAC Coordinator and other cells'/committees' conveners to decide regarding implementation of such activities like seminar/conference, workshop organization, commemorative day celebration and other teaching-learning enhancement activities which are effective for teachers and students of the college. As per recommendations of the NAAC accreditation first cycle, the college has signed two MoUs with two ICT organizations and as a result, two ICT based programmes under NSDC and PMKVY are under process. Due to its effective planning and efforts, the IQAC of the college for the first time has arranged an exposure visit program for the school students to get exposed with the science laboratories. The IQAC of the college frequently convenes sitting for discussing and planning for the overall welfare of the school.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

As per the organogram, Governing Body is the immediate apex authority of the institution, composed of the Govt. nominated president, university nominated two members, two teacher

representatives, one non-teaching staff, librarian of the college, two guardian members and the local MLA and principal as the secretary and vice-principal as an ex-officio member. The functions of the principal are supported by each and every staffs of the college. The IQAC of the college plays a key role in ensuring a quality ecosystem in the college. For the smooth conduct of academic, administrative and other activities the college authority has constituted different committees and cells like Anti-ragging cell, Grievance redressal committee, Internal Complaints Cell. The college has also a women cell for looking after women related issues. The services of the employees are regulated as per provincialisation of college employees Act and college services conduct rule. All fresh recruitments are made in a transparent manner following government guidelines. The various bodies of the institution such as Students Union Society work in cooperation for upliftment of the institution. The college has an admission committee consisting of the Principal, the Vice-Principal, and all teaching and non teaching staff.

File Description	Documents
Paste link for additional information	https://www.ekac.in/institutional_policies.php
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college administration undertakes a number of effective welfare measures for the employees. Among them, the following major welfare measures may be taken into consideration.

1. Encouraging the faculty members to undertake research and publication works through the college.
2. The college gives fund for organizing Seminars, Workshops in the college for capacity building like that of using ICT in teaching etc.
3. Deputing faculty members to the seminars, workshops and to the important academic / administrative / sports / culture related matters at the own cost keeping in view the urgency and importance of such programmes and for educational tour.
4. Fees waive / concession to the needy and deserving students specially for the students belonging to the adopted village of the college.
5. Faculty members are encouraged to participate in OP, RC, FDP, seminars and workshops etc. for promoting academic and faculty development.
6. The college encourages physically handicapped students by providing tri-cycles etc. and ensuring a barrier-friendly atmosphere in the campus.
7. The college provides financial help to the BPL Students by providing books etc.
8. The College organizes awareness programmes during anti-tobaccos, cancer day, AIDS day blood donation camp, flood relief camp etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

36

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institutional performance appraisal system helps the authorities to instruct them appropriately and effectively. The authority personally discusses with the concerned staff about the feedback of him/her which results in improving the performance of work culture.

The process of faculty appraisal :

The process of faculty appraisal is scheduled towards the end of the every academic year.

1. The institution follows performance appraisal system for amassment of the quality of the faculty where the teachers submit their self appraisal along with supporting documents in a given format to IQAC in soft and hard copies. These records are maintained in the preparation of the annual Confidential Report and other reports.
2. The self appraisal format which is filled by every faculty is reviewed by the IQAC and the principal.
3. Student appraisal of their teacher: Every year the students carry out and submit feedback / Teacher evolution. The student feedback from is analyzed by the IQAC and principal and the feedback thus obtained is judiciously addressed for the betterment of the teaching learning process.

At the beginning of each academic session, the teachers are allotted with their courses to be taught and number of classes by the HODs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The audits of the college are done in two layers as follows:

Internal Audit: The internal financial audit of the college is conducted regularly. The authority

appoints a firm of local accountant (chartered accountant) for conducting internal audit and accordingly the firm checks thoroughly the financial transactions of the college and prepares a report yearly. The report is then placed before the Governing body for approval. The internal audit report will be reviewed by the G. B. and suggestions are given, if needed.

The institution maintains Cashbook, Ledger Books, Pasting files, utilization certificate wherever necessary.

Government Audit: The institution has conducted government audit by the government designated authority.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2.367

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Eastern Karbi Anglong College mobilizes its funds received mainly from the state government, Karbi Anglong Autonomous Council and from UGC on various heads of expenditures of the college. Funds received from the state government and Karbi Anglong District Council are spent on payment of salary for the faculty members.

Sources of funds of the college:

1. Students Fees: Fees charged from the students as per the government norms and procedures and various integrated courses run by the college authority.
2. Salary grant: Salary grants received mainly from the state government and Karbi Anglong Autonomous Council for teaching and non-teaching staff.
3. UGC grants: The College is under 2F and 12B as per UGC Act. We receive grants from the UGC for the development of the College.
4. Donation from stakeholders.
5. Funds collected from college canteen, K. K. Handiqui State Open University.

Utilization of Funds:

1. College development committee monitors the funds raised from the different heads.
2. The college authority tender all the development works provided by the government.
3. The Principal, G. B. and development committee with the help of account department ensures that the expenditure lies within the allotted budget.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Present IQAC of the cell was re-constituted on 7/12/2022. Significant contributions made by IQAC during the current year

1. IQAC of the college has been playing an instrumental role in developing and planning of the internal policy of the college in consultation with the authority and senior faculty members of the college. 2. From this session, IQAC has initiated the practice of organizing a college level seminar in the college premises. One of the faculty members serves as a resource person who delivers his/her talk in an interdisciplinary relevance of his/her domain among the faculty members and the students of the college. 3. IQAC of the college from this session is trying to increase the alumni involvement in the college with some preliminary strategies which is supposed to increase by this cycle to a maximum level. In earlier cycle, it was equivalent to zero in this matrix. 4. IQAC of the college from this session, appealing and urging the authority of the college to implement e-documentation of the system in both financial and academic purpose.

File Description	Documents
Paste link for additional information	https://www.ekac.in/iqac.php
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The techniques adopted by the IQAC of the college to check periodically the teaching learning process, structures and methodologies of operational learning autonomous are as follows: 1. Preparations of class time-table and routine. 2. Checking Teachers

class diary. 3. Collecting feedback from the teachers and students. 4. Conducting seminars, workshop, etc. 5. The initiative was taken to prepare staff for ICT based teaching technology.

Two practices of institutional reviews and implementation of teaching learning reforms facilitated by IQAC are as follows: 1. Conducting Academic Audit: The Principal in coordinating with IQAC and head of the department conducts a peer review as a part of academic audit every year to evaluate the continuous enrichment of teaching learning practices, infrastructures, teaching effectiveness etc. 2. Collecting feedback from the students, staff and alumni students: IQAC collects feedback from the students teaching staff and alumni students to facilitate teaching learning reforms. A careful analysis of the feedback received is done and communicated with the teachers to enable them to enhance their teaching skill and their relationship with the students. The head of the institution is apprised of the feedback report and action at his level is ensured

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.ekac.in/igac.php
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College has never compromised with gender issues while dealing with academic, administrative and other related affairs of the institution. It being a co-educational institution, every student, irrespective of gender, is given equal access to the support facilities provided by the institution. In different cells or committees of the college, participation of student and teacher, gender irrespective, members are ensured. Similarly, the cells are also represented by both male and female teachers. The women cell of the college has been actively looking after women issues and are engaged in activities like awareness programmes on women hygiene programme as part of International women day. As regards safety and security, the college has adopted suitable measures so that no gender discrimination could take place like formation of ICC as per UGC act. The authority of institution monitors the campus ecosystem through CCTV panel to prevent any misconducts inside the college campus. The college has separate hygienic toilets for both boys and girls as well as for both male and female college stuffs. For the girl students the college has made provision for Girls' common room equipped with incinerator for disposal of sanitary napkin for safeguarding their privacy, convenience and hygenity.

File Description	Documents
Annual gender sensitization action plan	http://www.ekac.in/upload/agar_doc/1701409838.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management: Our institution has a provision for burying bio-degradable solid wastes like waste papers, dry leaves etc in a composting pit. The non-degradable wastes like plastic bottles, plastic bags, takeaway coffee cups, plastic straws etc. are collected in the 'use-me bins' installed in common locations across the college campus which are finally accumulated for disposal. For the disposal of used sanitary napkins an incinerator is in the girls' common room.

Liquid Waste Management: There is a little chance of spilling of liquid substances in the college campus. Out of these little spillages, oil like wastes are disposed properly in unused land belonging to the college. Again, waste (nontoxic) waters are directly exposed to soil for ground water recharge.

Bio-medical Waste Management: The institution does not produce bio-medical waste except when health camps are organised in the college

premises, the wastes are collected and handed over to the medical staff for necessary disposal.

E-waste Management: Our institution sells out or replaces the old/repairable electrical items like battery, tube, computer monitor, switch-board etc. As such, there is no e-waste in the college campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Eastern Karbi Anglong College has always initiated considerable efforts to create an inclusive environment in and around the institution inspite of the cultural, regional, linguistic, communal, socio-economic and other diversities which are an integral part of the society. Its tolerance and harmony towards such diversities has given the institution the much-needed boost to carry forward itself to becoming an ideal institute of higher education. The college is an appropriate example of unity in diversity; we have embraced this beautiful melange of multifarious cultures, religions, languages, customs etc. which in turn helps us to develop a respectful relationship amongst us. The College is committed to provide an inclusive ambiance for all religious/cultural/ socio-linguistic background students giving a common platform to establish their own culture and beliefs in all events and activities. Again, for convenience of our students multilingual method of teaching is employed by majority of the teachers although the medium of instruction here is English. We sincerely believe that our students as well as teachers have benefitted immensely from this culturally inclusive practice and experienced diversity as a resource which in turn renders the teaching-learning process yet more enriching and enjoyable.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College has always stressed that its students and employees be made aware of the values, rights, duties and responsibilities upheld by the constitution of India. As such, the institution has been organizing a number of awareness activities and commemorative events for promotion of various constitutional rights, duties, and responsibilities and obligation of responsible citizens. In case of natural calamities, the college organizes relief camps involving students to inculcate constitutional values among them. To sensitize our students to the human values upheld by the constitution of India we have organized awareness programmes on the necessity of organizing blood donation camp in the institution and accordingly organized blood donation campaign association with the Civil administration. The institution has organized cleanliness and plantation drives in and around the college campus time to time. Moreover, National and international events have been observed time to time such as National Unity Day, Republic Day, Independence Day, World Water Day, World Environment Day, Yoga Day, AIDS Day etc. involving the students to aid them with values like humanity, health and environment consciousness, nationalism, socialism etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our institution has celebrated/observed a number of national and international commemorative days, events and festivals to help the students to understand the rich heritage of India and learn about the importance of various festivals. Such activities are believed to develop among students qualities like creativity and togetherness. Apart from classroom learning, we encourage students to celebrate and enjoy the festivals and celebrations of commemorative days with great fun, zeal and enthusiasm. The various events celebrated in the college are: Independence Day (15th August), Republic day (26th January), International women day (8th March), International yoga day (21st June), World Environment day (5th June), World AIDS day (1st December), National Science day (28th February), National Youth Day (12th January), National Voters day (25th January), World Water Day (22nd March), International Day Against Drug Abuse and illicit Trafficking (26th June), World Population day (11th July), No Fossil Fuel day (15th September), Teachers day (5th September). The College has also celebrates regional festivals like Saraswati Puja, Bohag Bihu, Rongker, ERU Semsonsing Engti death anniversary are celebrated by our institution with the usual mirth and festivity.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE-I

Title of the Practice: 'Best Reader Award' conferred by Eastern Karbi Anglong College Library.

BEST PRACTICE-II

Title of the Practice: District-wise Sustainability Ranking of the College under Mahatma Gandhi Rural Internship Programme 2022-2023 of MGNCRE MoA and MGNCRE MoU

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Since inception, the college is working for this backward rural hilly tribe by academic advancement and value-based education needed for its holistic development. Its distinctiveness lies in bridging the gap between a society deprived of higher education and the society that boasts of its highly educated milieu. Due to its well-planned administrative measures as well as dynamic faculty members to trigger the upliftment of the under privileged section of the backward society, college has left no stone unturned to enlighten them for ameliorating their socio-economic, political and over-all educational status making higher education accessible to its tribal rural folk because of dynamic administrative machinery, excellent staff alongwith cooperative local community including the threshold of the rural folk. Materialising its dream, the College has now turned out to be happy symphony of enlightenment, an institution committed to developing the all-round potentials of its students swarming from different pockets of the hilly district. Now, the people of this region have begun to believe that higher education cannot become an unwanted burden to the society. The degree of performance of the institution lies in bringing change in the rural folk mindset concerning the prospects of higher education leading to

a sustainable society.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Planning for implementation of NEP-2020 in college as per government education policy and accordingly planning for making aware of HS students of the college as well as nearby schools about NEP-2020.
2. Planning for workshops and to introduce more skill programmes in the college to integrate skill education and entrepreneurship mindset among students and the community people nearby the college
3. Planning for organize National Seminar encouraging the involvement of the students of UG level of the college to develop the research skill among the students.
4. Planning for outreach programme in nearby schools encouraging students for higher education and enlightening them with values like humanity, health and environment consciousness, nationalism, socialism etc.
5. Faculties are encouraged for applying major/minor projects for enrichment of research environment in the college campus.
6. Planning for academic audit, green audit and energy audit for the college campus.