



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution

Eastern Karbi Anglong College

• Name of the Head of the institution **Dr. Anil Ch. Das**

• Designation **Principal**

• Does the institution function from its own campus? **Yes**

• Phone no./Alternate phone no. **7002851503**

• Mobile No: **9435167904**

• Registered e-mail **principalekac@gmail.com**

• Alternate e-mail **dranilchdas@gmail.com**

• Address **Talbalijan**

• City/Town **Sarihajan**

• State/UT **Assam**

• Pin Code **782480**

2.Institutional status

• Affiliated / Constitution Colleges **Affiliated college**

• Type of Institution **Co-education**

• Location **Rural**

• Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **Assam University, Silchar**
- Name of the IQAC Coordinator **Dr. Pankaj Kalita**
- Phone No. **9476572083**
- Alternate phone No. **0000000000**
- Mobile **8638801293**
- IQAC e-mail address **ekaccoordinator@gmail.com**
- Alternate e-mail address **kalita.pankaj9@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

ekac.in

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://www.ekac.in/academic_calendar.php

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	2.58	2022	16/08/2022	15/08/2027

6. Date of Establishment of IQAC

03/08/2015

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Eastern Karbi Anglong College/Department of Zoology/Dr. Pankaj Kalita (Co-Investigator)	Role of calcium binding protein parvalbumin extracted from natural sources of Assam on neural plasticity associated with epilepsy	DBT	2023 with 36 months	8991920

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9. No. of IQAC meetings held during the year **03**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

1. IQAC of the college has been playing an instrumental role in developing and planning of the internal policy of the college in

consultation with the authority and senior faculty members of the college as like earlier. The previous year activities are done as much as possible. 2. IQAC has played a role in increasing the college automation system through online and digital practices in comparison to the previous years. 3. IQAC of the college has started campus auditing practices through green audit for the first time in the campus which will enhance to implement the green policies and minimize the energy uses to an optimal level. Further, improvement in the Green Audit practices will be enhanced in coming years. 4. For the first time IQAC has conducted an International event on the auspicious occasion of National Science Day, 2024 on 28th February, 2024. 5. By the initiative of IQAC, the college is able to use different government facilities for outsourcing its activities like water testing facility under Jal Jeevan Mission, Science Day celebration sponsored by Assam Science Technology and Environment Council etc.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Conduction of Academic and Administrative Audit and Campus Audit	Academic and campus scenario of the college assumed to be improved. At the end of the year, Green Audit was completed, but Academic and Administrative Audit could not be completed due to some unavoidable reasons
Skill based certificate courses are proposed to be introduced	This facility was supposed to help to get exposure towards skill component of their career. As a result, four sectors under PMKVY scheme were introduced this year
Nos. of collaborations/linkages and MoUs are planned to be increased	As the college does not possess well-equipped laboratories; therefore, through collaborations/linkages and MoUs different research activities are to be encouraged for both students and teachers. Already nos. of research papers and book chapters have been published. One major research projects has also been sanctioned in collaboration with other institutes

13. Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Eastern Karbi Anglong College
• Name of the Head of the institution	Dr. Anil Ch. Das
• Designation	Principal
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No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2023	19/03/2023

15. Multidisciplinary / interdisciplinary

Eastern Karbi Anglong College endeavors to integrate teaching, learning, research, innovation and skill development with an aim to excel in undergraduate programmes. The college has implemented multidisciplinary/ interdisciplinary approach in its teaching learning process in accordance with curriculum approved by Assam University, the affiliating university of the college. CBCS has been implemented with special emphasis on multidisciplinary approach till date. Curriculum under CBCS is interdisciplinary as it includes subjects like AECC and Environmental Studies as compulsory subjects in undergraduate courses. Papers like Mathematical Economics, Statistics etc. are included in the curriculum of undergraduate programme in Economics. Further, students can select totally different subjects from their major subjects in Generic Elective courses. The students are extensively provided training in new skills through skill development activities. From the academic session 2023-24 i.e. from August, 2023, the college is going to introduce NEP-2020 in which more emphasis will be given on multidisciplinary and interdisciplinary approach. Besides offering education in the subjects of both Arts and Science streams, the students will be given opportunities to equip themselves with knowledge on various SEC, AEC and VAC like Yoga, Understanding India, Environmental studies, Health & Wellness and NSS. The college is going to introduce these multidisciplinary and interdisciplinary courses in accordance with NEP-2020. Further, we are going to introduce the interdisciplinary subjects like Ecology and Environmental Studies, Library and Information Science for the students belonging to both Arts and Science streams. The students will compulsorily select interdisciplinary courses and minor courses totally different from their major courses. This will definitely help the students to broaden their learning beyond traditional boundaries. They will be able to traverse multiple perspectives, inculcate knowledge, acquire new skills and employ their learning in real-life contexts.

16. Academic bank of credits (ABC):

The college has initiated the process of creation of Academic Bank of Credit as per the guideline of affiliating university from the academic session 2023-24 as per NEP-2020.

17.Skill development:

A well-skilled workforce is a boon for prosperity and growth of any society. Considering the importance of skills for employability, the college has instituted a certificate course on basic computer literacy from March, 2023. It is a 4 credit course comprising of both theory and practical. Duration of the course is 3 months. A total of 30 seats are available in this course. After completion of the courses, the students are issued certificates which help them to get employment. During this session, other 4 nos. of skill courses under PMKVY scheme has been introduced in the college.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college has been trying to integrate Indian knowledge system in the teaching-learning process since its inception. Fields trips to the tribal villages are organized regularly to study their customs and cultures by the department of Assamese. Yoga camp is organized by the department of Education and students are given training. The library of the college has also a good collection of books on Indian tradition, culture, literature and languages which gives ample opportunity to the students to know the Indian knowledge system. Further, in the annual college week of college, competition on traditional dress, traditional food, folk dances and folk music is organized which gives impetus to integrate Indian knowledge system. Further, the students are sensitized about universal human values and ethics by organizing induction programmes departmentally in the starting of new session. Moreover, under NEP-2020, the college is going to integrate Indian knowledge system into the curriculum through which the students will be taught about Indian language, art and literature, culture, polity and economy. The curriculum will help the students to acquire comprehensive knowledge about the need and importance of Indian knowledge system. They will also be stimulated to protect Indian knowledge system. 'Understanding India' is a VAC on Indian knowledge system for the new batch students who will enroll for the coming session 2023-24 under NEP-2020. The syllabus of this paper is framed with the objectives to appreciate the value of Indian knowledge system; to enable the students to cultivate the knowledge and understanding of contemporary India with its historical perspective and to facilitate the learning of values.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The motto of the college is 'lead kindly light' and the college is accountable to create, sustain and improve the learning process through quality education. It endeavors to attain its objective through continuous improvement and team work. Implementation of outcome based education in teaching-learning process is the priority of the college. Programme outcome, programme specific outcome and course outcome are focused in the curriculum followed by the college. Outcome based education demands a learner-centric teachinglearning methodology. To ensure learner-centric education, the college emphasizes on the training of the faculties. We have adopted outcome based education model for attainment of graduate attributes as envisaged by NHEQF (The National Higher Education Qualification Framework). The college tries to make the students achieve attributes by focusing on the following thrust areas:

- ? Academic excellence: The College follows the curriculum made by the affiliating university. The curriculum is designed to encourage analytical and problem solving skills. Emerging courses like Skill Enhancement Course, AEC, and Environmental Science are included in the curriculum. Usage of online tools for teaching-learning process is increased. Faculties and students are encouraged to enroll in certification courses through various MOOCS.
- ? Social Consciousness: The staffs and students of the college are encouraged to participate in different extension activities. The NSS Unit of the college has been entrusted to conduct these activities. These extension activities help to imbibe social responsibility and environmental consciousness in minds of the students and to realize the importance of sustainability.
- ? Research and Development: Research and development is considered as a major component in higher education institutions. Research gives feasible solutions to the problems of society. The staffs of the college are encouraged to pursue research activities. A few of teaching faculties pursue research work in their specific areas and contribute to the society by their thoughtprovoking research papers.
- ? Communication Skills and Team Work: Language proficiency is a main factor so far as employability in different sectors and pursuing of higher studies are concerned. Considering the growing demand for language proficiency, the college has instituted a short term spoken English course to improve communication skill of the students. Besides, to inculcate the spirit of team work, the students are encouraged for peer learning. The college tries to realize the aims of education and improve lifelong learning ability among students through academic excellence, research and development, social consciousness and leadership. The college is going to focus more and more on

outcome based education from the coming session as per NEP-2020.

20.Distance education/online education:

The college encourages the students and faculties to get admission in courses through the MOOC platform. Most of the faculties of the college have extensively participated in online courses through MOOC platform. They have completed different online faculty development programmes, orientation programmes, short-term courses and refresher courses during the period from June, 2022 to May, 2023. The courses offered through online platform have benefitted the faculties to acquire additional knowledge and skills. For effective delivery of curriculum, every faculty member encourages the students to learn online. The students have been provided e-learning sources to avail learning materials. The college tries to provide education for all and to ensure it; the college has a study centre of Krishna Kanta Handique State Open University. Courses available in this centre are B.A. and M.A. and D.El.Ed. The college is sharing infrastructure and faculties for classes of KKHSOU. Besides, the faculty members of the college are actively involved in preparation of self learning material (SLM), evaluation of assignments and invigilation duty of examination of Krishna Kanta Handique State Open University

Extended Profile

1.Programme

1.1	347
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	706
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	282
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Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
File Description	Documents	
Data Template	View File	
2.3		222
Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	View File	
3.Academic		
3.1		42
Number of full time teachers during the year		
File Description	Documents	
Data Template	View File	
3.2		43
Number of Sanctioned posts during the year		
File Description	Documents	
Data Template	View File	
4.Institution		
4.1		21
Total number of Classrooms and Seminar halls		
4.2		59.78
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		13
Total number of computers on campus for academic purposes		
Part B		
CURRICULAR ASPECTS		

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Eastern Karbi Anglong College is affiliated to Assam University, Silchar, and the College follows the curriculum and academic calendar offered by the University. The college also follows the academic holiday list of the Autonomous Council of Karbi Anglong with due respect to the emotions of the majority community Karbi of the area. Thus, at the beginning of each academic session, the college publishes a prospectus including all necessary information about the college and the course offered by the college along with its fees structure. It also includes the information regarding faculty members, student strength in every department, the academic calendar mentioning the academic, non-academic activities and holiday list. The departments of the college teach the students issues connected with women, human values, environment and sustainable development, etc. as a part of the syllabus. The departments and various societies/forums/cells of the college arrange symposiums/programmes and invite experts from various fields to talk on academic and non-academic aspects. The career counseling cell helps the students with needful guidance for future endeavors and is organizing career oriented programmes for the students to ensure better job opportunities for them.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.ekac.in/upload/prospectus/Prospectus%202023-2024.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College follows the academic calendar of Assam University and to ensure effective implementation and timely completion of syllabus offered by the University, the head of each department distributes/circulates allocation of classes at departmental level on the basis of the general routine framed by the IQAC for smooth functioning of the classes. The teachers adopt modern teaching-learning methods besides the conventional lecture methods to deliver the courses to the students. In response to the timeline given by the university, the college arranges to hold unit tests and sessional examinations of 20 marks each paper as per tentative

dates specified in the academic calendar. This is done to evaluate students' performance and every department arranges seminars, group discussions, viva-voce and gives home assignments to the students as a part of internal assessment. Moreover, educational tours, field studies, etc are conducted for effective curriculum delivery. The teachers are instructed to maintain the record of their daily classes in the teachers' diary and are advised to submit course completion certificates at the end of every academic session.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.ekac.in/academic_calender.php

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

76

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The College is affiliated to Assam University, Silchar, and follows the curriculum provided by University which includes the

various cross-cutting issues like professional ethics, gender, human values, environment and sustainability etc. Each department of the college adheres to the Choice Based Credit System (CBCS) entrusted by the University which is designed specifically to meet the students' needs. Each programme under CBCS/ NEP includes one ability enhancement compulsory course related to environment and sustainability and it also introduces programme related various skill enhancement courses to develop professional skill and ethics among the students. Apart from the designed programmes, the departments of the college organize meets on national/international days like World Environment Day, World Water Day etc. for the upliftment of human/social values among the students. The departments, cells and committees of the college organize programmes related to World AIDS Day, Cleanliness and Plantation drive etc. to aware the students as well as nearby village area people about the human value related issues, gender related issues, environment and sustainability related issues etc. Moreover, the departments organize various group discussions and competitions like quiz, essay writing, drawing, Computer Skills etc. to develop the social and professional values among the students.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

43

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	E. None of the above
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File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

E. Feedback not collected

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

500

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

282

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

With the commencement of the classes, teachers are trying to find out the potentialities and competency level of the students. Teachers attempt separate approach for better understanding of the different categories of students (slow learner, average learners and advanced learners). Sessional examinations (in-semester) have been conducted two/three times for evaluation of the learning outcome of the students along with home assignments. On the basis of performance, advance learners are provided with more advanced problems to solve to develop better understanding. Teachers do special attention on slow learner and average learners through extra classes/ remedial classes whenever necessary. The teachers give assignments for development of the understanding of the students about a particular course material. Teachers use both old and smart classroom for teaching-learning method along with online platforms for providing notes and assignments on particular course materials so that students can develop and acquire self-study activity/behaviour. Teachers discuss course related questions from last year University question papers with the students and also provide topics for group discussion for developing their writing and speaking skills so that they can attempt questions in better way.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
706	42

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential learning, participative learning and problem solving methodologies are used to ensure effective learning outcome.

Experiential Learning:

1. Excursions/ Field visits/ Field surveys
2. Field study from Assamese Department
3. Excursion from Zoology Department
4. Practical classes related to course for developing learning by doing
5. Practical classes in Zoology Department
6. Practical classes in Botany Department
7. Practical Classes in Education Department
8. Practical Classes in Chemistry Department
9. Practical Classes in Physics Department

Participative Learning:

1. Group Discussion
2. Quiz
3. Seminars
4. Workshops
5. Fine arts competitions
6. Presentation by students

7. Debate

8. Poster making

9. Documentaries and short movies are also screened for the students at departmental level to ensure effective learning outcomes.

10. Extension lectures are organised by different departments which provide the faculty as well as students an opportunity to interact with eminent resource persons from other parts of the state/ country.

11. Participating in the National/international days observation programmes.

Problem solving methodologies:

1. Group discussion

2. Case study

3. Excursion/Field trip study

4. Parent Teacher Meet

5. Remedial classes

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers of this institution use ICT-enabled tools (like smart board) for delivering classes wherever necessary for making teaching-learning process to be more effective. Teachers use online education resources, social networking sites, platforms like google classroom, google meet, webex to effectively deliver teaching and to enhance learning experience of the students. YouTube, e-mails, WhatsApp group, Zoom and Google classrooms are used to communicate, provide study materials and syllabus, make

announcement, conduct test, give assignments, address queries, do mentoring and share information. EKAC Campus is Internet and Wi-Fi enabled and is free to all the students and teachers so that teaching-learning can be strengthened and made more effective. The library also provides the students access to computers and online journals freely available and also to journals subscribed on the advice of faculty.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

42

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

42

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

552

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college maintains full transparency in internal assessment. At least 2-3 internal assessments are to be set on the topics taught within the scheduled period of time as specified in the college Academic Calendar and College Prospectus as per Assam University. If students are unable to clear in the two tests, then a third chance has been provided to clear the internal assessment. The results and the answer scripts are shared with the students to aware them about their mistakes and to score better marks in future. The internal assessment marks along with the % of attendance per student and per paper are recorded and are submitted in the university online portal. The evaluation process of each course end semester final examination has been designed as follows:

CBCS Courses without Practical: 70 Marks allotted for the theory end semester examination and remaining 30 Marks is allotted to the Internal Assessment (20 Marks) and Attendance (10 Marks). CBCS Courses with Practical 70 Marks allotted for the theory end semester examination and remaining 30 Marks is allotted corresponding practical paper. Out of 70 Marks, 14 Mark is allotted to the internal assessment and 6 Mark is allotted to Attendance.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The university frames all the rules and regulations regarding the evaluation process in the meeting of "Board of Studies" and "Academic Council" and circulate the resolutions to all the affiliating colleges. The principal with the help of IQAC convenes general meeting with the faculty members and apprises them of the evaluation processes through discussion. Consequently, the faculty members communicate the same to the students in their respective classes. As per requirement, induction programmes on course structure are organized to make aware students about the time bound evaluation and internal assessment processes at departmental/college level. As per university notification, the concerned Departments of the College conduct the internal assessment within a scheduled time. The marks obtained and the evaluated answer scripts are distributed among the students for their concerns and queries followed by examination related counseling. After satisfaction of the students with the marks

awarded, the internal assessment marks are uploaded in the university web portal within the scheduled time. Students can view individually their internal assessment marks via student's login in the university web portal. Overall, the evaluation process/internal assessment process is made transparent, efficient and time bound by the affiliating university.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Eastern Karbi Anglong College is affiliated to Assam University, Silchar, and Three-year Degree Course (TDC) under Choice Based Credit System (CBCS) and Four Year Under Graduate (FYUG) has been introduced in the college from 2018-19.

Programmes under TDC CBCS-

i) Bachelor in Arts, ii) Honours, Bachelor with Arts, iii) Pass Course Bachelor in Science, iv) Honours and Bachelor with Science.

Programmes under TDC FYUG-

i) FYUG in Arts, ii) FYUG in Science

Pass Course Science stream has been started from 2021. The syllabus as well as the course structure is displayed in the website of the college for information of all and the same is also made available for the students and teachers in their respective departments. The teachers communicate with the students and discussed the programme outcomes of the courses. New students are made familiar about the programme outcomes, programme structure and course outcomes at the beginning of the classes. The students admitted to the college can obtain information about the outcomes of the programmes and courses they are going to pursue simply by visiting the HEI website. The results are displayed in the Assam University, Silchar, website and they are subsequently displayed in the college notice board.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college is affiliated to Assam University, Silchar, for assessment of Programme outcome, programme specific outcomes and course outcomes following the curriculum provided by the University. Performance of students in the curricular, co-curricular, extracurricular activities organized by various departments, NSS and different committees of the college provides a helping hand in evaluation of the programme outcomes. Each course of the different programmes is evaluated with the help of the internal assessment conducted at the institution level and finally with the help of external examination conducted by the university. The internal assessment, i. e., sessional examinations, assignments, seminars (organized by different departments) help to measure the level of attainment of course specific outcome. The attainment of programme outcomes and results are evaluated on the basis of pass percentage of students analyzed by Principal, IQAC Coordinator, Vice-Principal and Heads of the Departments of the college. The institution takes initiatives for inspiring, encouraging the students for their better performance and good result. The college has a tradition of awarding certificate along with prize money to "the best graduate" and "the best reader" and "the best e-resource user" students batch-wise for encouraging the students to study well and do fare better in the examinations.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

54

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.ekac.in/upload/agar_doc/1702991503.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

8991920

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year****9**

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year****7**

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

9

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College has participated in various extension activities in the neighbouring community for the betterment of the society. In this regard the students were made to participate in different social activities.

1. One Day Hands on Training on Online Management of e-Samarth Portal

2. Orientation cum Admission awareness programme on FYUG under NEP-2020

3. Induction Programme for Newly admitted students (HS 1st year and Degree 1st semester)

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

26

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

31

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year****3**

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year****3**

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

An adequate number of well-equipped classrooms is present in the institute for both the Arts and Science streams. The classrooms have sufficient numbers fans, lights, and necessary ventilation along with white boards. Moreover, 6 ICT-enabled classrooms are also available for interactive teaching-learning process.

The Institute offers 3 permanently established laboratories for the departments of physics, chemistry, and education currently, along with 2 temporary laboratories for the departments of zoology and botany. All the laboratories are equipped with necessary instruments and upgraded from time to time.

The institute has a central library enriched with 7202 books, 13 periodicals and 5 newspapers, 108 volumes of bound periodicals, 6000+ e-journals and 1,99,500+ e-books under N-LIST, 6,00,000 e-books through NDL under NLIST and a special collection of Karbi language. Library is partially automated with Integrated Library Management System SOUL3.0 developed by INFLIBNET. Wi-Fi enabled LAN facility with three terminals for circulation of books, entry-exit of users and for OPAC. Four computers for internet browsing and accessing e-resources along with a printer as well as photocopy facilities are available.

The computer laboratory has 9 computers used for practical works of student.

There is a canteen and multiple safe drinking water station. Currently, the college is powered by 3-phase electricity with 4 solar panels with alternate arrangement of a 20KV power generator. The institute is under CCTV surveillance. Moreover, institute has 6 fire extinguishers, 3 projectors and 3 common Photostat machines.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute has a playground, operating from 2016 onward, of length 200 meter and breadth 150 meter covering playing area of 10,000 square meter. The playground has a user rate of around 20%. A variety of outdoor activities are held during the annual college week.

The majority of the facilities needed to organize outdoor activities are provided by the college. The institute also provides some indoor game facilities. Indoor games such as carom, chess,

and others are organized in the college during annual college week using sports equipment provided by the institute.

The institute organizes multi-cultural activities on a regular basis and provides the necessary facilities for the organization of cultural activities. The necessary preparations are made in a hall that serves as an auditorium.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

6

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

59.78

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Eastern Karbi Anglong College Library has a good collection of 7202 books including text and reference books, 13 no. of periodicals, 5 no. of newspapers including one national newspaper and about 6000+ e-journals, 1,99,500+ e-books and 6,00,000 e-books through NDL availing under the annual institutional membership of NLIST, INFLIBNET. The library has developed a special collection of books of local Karbi language, donated by Karbi Lammet Amei (Karbi Sahitya Sabha) and also developed a bound periodical section having 108 volumes of bound periodicals. A few rare books are also added to the library collection.

The library has started automation in 2016 with Integrated Library Management System (ILMS) SOUL2.0, developed by INFLIBNET. SOUL2.0 has been replaced with SOUL3.0 in 2023. Library works under cataloguing with automated circulation module software. Both books and users are bar-coded, which facilitates issue-return of books and also entry-exit of users. A bar-coded master card is given to the users for entry and exit usage. Borrowers' tickets are also bar-coded which are used for issue and return of books.

The services include circulation, internet browsing, access to NLIST e-resources and some other open access resources including NDLI, DOAB, DOAJ and Shodhganga, old question papers, display of new arrivals and photocopying facility.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above								
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Upload any additional information</td><td>View File</td></tr> <tr> <td>Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	Upload any additional information	View File	Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File			
File Description	Documents								
Upload any additional information	View File								
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File								
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)									
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)									
1.34									
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Any additional information</td><td>No File Uploaded</td></tr> <tr> <td>Audited statements of accounts</td><td>No File Uploaded</td></tr> <tr> <td>Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	Any additional information	No File Uploaded	Audited statements of accounts	No File Uploaded	Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File	
File Description	Documents								
Any additional information	No File Uploaded								
Audited statements of accounts	No File Uploaded								
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File								
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)									
4.2.4.1 - Number of teachers and students using library per day over last one year									
23									
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Any additional information</td><td>No File Uploaded</td></tr> <tr> <td>Details of library usage by teachers and students</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	Any additional information	No File Uploaded	Details of library usage by teachers and students	View File			
File Description	Documents								
Any additional information	No File Uploaded								
Details of library usage by teachers and students	View File								
4.3 - IT Infrastructure									
4.3.1 - Institution frequently updates its IT facilities including Wi-Fi									

Six smart classrooms with ICT facilities including smart board, multimedia projector, LCD, sound setup with Wi-Fi and computers are available for providing effective teaching-learning process.

The institute has 13 computers out of which 4 computers are for library and 9 computers are for computer laboratory.

In 2017, the institute subscribed the e-resources of NLIST through annual membership of N-LIST, INFLIBNET with annual renewal facility under which registered members of our college can get access to its e-resources.

In 2017, the whole campus of the institute was brought under the surveillance of CCTV camera to improve the security system of the college. Freely available Wi-Fi facility of the institute is regularly updated. Comprehensive Annual Maintenance Contract ensures proper maintenance and renewal of CCTV and Wi-Fi system.

In 2023, the existing library management software SOUL2.0 is replaced with its new version SOUL3.0.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

13

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

34.00

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Maintenance in general is carried out under the supervision of the college authority.

Purchasing Committee takes the decision regarding purchasing of items needed for maintaining and utilizing both physical and academic support facilities based on the requirements placed by the concerned department or cell.

Infrastructure Maintenance Committee under the supervision of college authority looks after the maintenance of physical facilities.

An asset register centrally and stock registers departmentally are maintained for various infrastructural facilities.

A Comprehensive Annual Maintenance Contract with Techkey Traders,

Guwahati for 'Video Surveillance Preventive & Wi-Fi Maintenance", ensures proper maintenance and renewal of 'CCTV and Wi-Fi system of the college.

Academic Cell of the institution provides support in proper utilization of various academic resources and looks after proper maintenance of academic support facilities.

Library Committee supports library staff in taking decision regarding effective utilization of library resources. Obsolete books of the library are weeded out. Old relevant books and back volumes are sent for binding from time to time.

Librarian contacts "SOUL Support" in matters of any problems in operating SOUL3.0, the Integrated Library Management System. Likewise AdoitDigiSoft of Guwahati provides support from time to time regarding any issues related to LabelPrintX, the barcode label printing software.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

153

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

220

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

3

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

E. None of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

3

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

17

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

2

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has a student council namely "Eastern Karbi Anglong College Student's Union Society" (EKACSUS). All the office bearers and class representatives are elected for one year by annually through a secret ballot consisting of students who are engaged in full time studies in this college. The union consisting of one President, one Vice-President, one General Secretary, one Assistant General Secretary, one Secretary Boy's Common Room, one Games Secretary, one Secretary Cultural affairs, one Magazine Secretary, one Secretary Girl's Common Room. The Secretary Girl's Common Room is elected by girl students only. The mission of the Student's Union is to protect and promote the interest of the student's community inside the college campus. It plays key roles in conducting Annual College Week and Fresher's Social. Thus, from preventing ragging in the campus to suggesting the administration to improve the amenities of students, the EKACSUS has become a vital organ of EKAC community. The active representation and participation of the students in the various academic and administrative board :

SL No. Name of Academic/Administrative Body Student Representatives

1 Anti Ragging Committee Ms. Eshita Das

2 Anti Sexual Harassment Committee Mr. Taram Teron

3 Library Management and Development Committee Ms. Anupama Khati

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

3

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college constituted its Alumni Association in 2017. Its involvement in the corporate life of the college boosts up social linkage further. The association has been reconstituted with the following major portfolios:

President : Mr. Roshon Pangini

Secretaries : Mr. Rupsing Tokbi, Mr. Shivan Banik

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Every institutional activity reflects the vision statement. The college has established a number of committees and cells to efficiently handle work in a decentralized fashion. We believe in sharing and learning through peer teaching, and we maintain excellent teacher-student relationship to make instruction learner-oriented. Seminars, workshops, field trips, educational tours and other events to build teamwork and leadership skills. Most teachers and pupils participate in a wide range of social welfare activities aimed at developing human values and raising their awareness of various societal issues. The leadership works to keep the atmosphere open and participatory in order to accomplish the purpose. One of our institution's key characteristics is the two-way contact between the authorities and the workers. To accomplish broad objectives, the college is guided by the principal, department heads, and administrative personnel via effective planning and evaluation processes. Through frequent monitoring, the leadership guarantees adherence to academic and administrative policies and procedures as well as ongoing progress. To ensure that the policies created for the well-being of the college environment are carried out smoothly, the college maintains a functional organizational chart that extends from the Governing Body to the Grade IV personnel.

File Description	Documents
Paste link for additional information	https://www.ekac.in/vision.php
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Maintaining the organizational hierarchy of the members, which starts with the college's governing body (of which the principal serves as secretary) and ends with the Grade IV staff, the college is highly sensitive to contemporary management concepts such as decentralization, teamwork, decision-making, participative management, etc. Each faculty member participates in two or more college committees. The principal starts the decision-making process, which fosters a participatory democratic culture inside the organization, with assistance from the heads of departments and committee conveners. The IQAC, the Anti-Ragging Committee, the Internal Complaints Committee, the Grievance Redressal Cell, the Prospectus Committee, the Admission Committee, and others automate teachers' participation in the college's general operations. The principal grants the HODs and employees complete autonomy over academic and administrative programs, including departmental operations, task distribution, numerous programs run by academic committees, departmental testing, the teaching and learning process, and routine evaluation. Faculty and student representatives work with the HoDs to coordinate and support the academic programs. The principal suggests and prepares policies for the college's continued operation and periodically reviews the success of each cell and committee.

File Description	Documents
Paste link for additional information	https://www.ekac.in/cell.php
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

At the supervision of the principal, other senior faculty and the conveners of the cells and committees and the college's IQAC take the initiative to prepare the prospective plan for the growth of

the organization that talks about quality enrichment and quality nourishment. It aims to address economic, social, and geographical development. The college authority gives the IQAC Coordinator and other cell/committee conveners complete discretion over how to carry out events like seminars, conferences, workshops, commemorative day celebrations and other teaching-learning enhancement activities that benefit both college instructors and students. Two ICT-based programs under NSDC and PMKVY are now being processed as a result of the college signing two Memorandums of Understanding with two ICT businesses in accordance with the NAAC accreditation first cycle's recommendations. For the first time, the college's IQAC has organized an exposure visit program for schoolchildren to experience the science labs due to its efficient planning and efforts. The college's IQAC meets often to discuss and make plans for the school's general well-being.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing Body is the immediate highest authority of the institution, according to the organogram. It is made up of the local MLA, the principal as secretary, the vice-principal as an ex-officio member, two members nominated by the university, two teacher representatives, one non-teaching staff, the college librarian, two guardian members, and the president, who is nominated by the government. All of the college staff members assist the principal by carrying out their duties. One important factor in maintaining a high-quality ecology in campus is the college's IQAC. The college administration has established a number of committees and cells, such as the Internal Complaints Cell, the Grievance Redressal Cell, and the Anti-Ragging Cell, to ensure the efficient operation of academic, administrative, and other operations. To address concerns pertaining to women, the college also includes a women's cell. The College Services Conduct Rule and the Provincialization of College employees Act govern those who provide services. Each fresh recruitment is done transparently and in accordance with government regulations. The

institution's many organizations, including the Students Union Society, collaborate to improve the educational institution. The principal, vice-principal, and every member of the teaching and non-teaching staff comprise the college's admission committee.

File Description	Documents
Paste link for additional information	https://www.ekac.in/institutional_policies.php
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The management of the institution implements several successful welfare programs for its staff. The following significant welfare initiatives are among those that might be considered.

1. Motivating faculty members to do research and publish their findings through the institution.
2. To improve capability, such as in the area of using ICT in the classroom, the college provides funding for seminars and workshops.

3. Considering the relevance and urgency of such programs, faculty members are deputed to seminars, workshops, and significant academic, administrative, sports, and cultural issues at their own expense.

4. Fees are waived or reduced for worthy and needy students, particularly those who attend the college's adopted community.

5. To support academic and faculty development, faculty members are encouraged to take part in OP, RC, FDP, seminars, workshops, and other events.

6. By offering tricycles and other equipment and making sure the campus is barrier-friendly, the institution supports students with physical disabilities. 7. The college offers books and other financial aid to BPL students.

8. During events like AIDS Day, Cancer Day, Flood Relief Camp, and Anti-Tobacco Day, the College hosts awareness campaigns.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

27

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The system of institutional performance appraisals assists the authorities in providing them with suitable and efficient instruction. The authority directly talks with the concerned employees about their input, which improves the work culture's performance.

The faculty appraisal procedure:

The faculty appraisal process is planned for the conclusion of each academic year.

1. To appraise faculty quality, the institution uses a performance assessment system in which instructors submit their own evaluations to IQAC in both hard and soft copy, together with supporting documentation in a predetermined format. The yearly Confidential Report and additional reports are prepared using these records.

2. The principal and the IQAC appraise the self-assessment form that each faculty member fills out.

3. Student appraisal teacher: Students complete and give feedback on teacher evolution each year. In order to improve the teaching and learning process, the administration and IQAC carefully consider the input they get from the students.

The HODs assign teachers their courses to teach and the number of classes they will be teaching at the commencement of each academic session.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college's audits are conducted in two stages, as follows:

Internal Audit: The college frequently conducts an internal

financial audit. For the purpose of performing internal audit, the authority selects a local accounting firm (chartered accountant), which extensively examines the college's financial activities and produces an annual report. After that, the report is presented to the governing body for approval. The G. B. will analyze the internal audit report and, if necessary, provide recommendations. Where required, the organization keeps a cashbook, ledger books, pasting files, and utilization certificates.

Government Audit: The government-designated body has carried out a government audit at the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.235

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The state government, the Karbi Anglong Autonomous Council, and the UGC provide the majority of the funding that Eastern Karbi Anglong College uses for its different expenses. The Karbi Anglong District Council and the state government provide funds that are used to pay faculty salaries.

The college's funding sources:

1. **Student Fees:** Fees assessed to students in accordance with government regulations and policies, as well as for a variety of integrated courses administered by the college administration.
2. **Salary grant:** The Karbi Anglong Autonomous Council and the state government provide the majority of the salary grants for both teaching and non-teaching employees.
3. **UGC grants:** According to the UGC Act, the College is covered under 2F and 12B. The UGC provides funding to us for the College's advancement.
4. **Stakeholder contributions.** 5. **Funds received from K. K. Handiqui State Open University, college canteen.**

Utilization of Funds:

1. The funds raised from the various heads are monitored by the college development committee.
2. All government-provided development projects are put out for tender by the college authority.
3. With the assistance of the accounting department, the principal, G. B., and development committee make sure that the expenses stay within the allocated budget.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The present IQAC cell was re-constituted on 7/12/2022. IQAC made significant contributions in the current year.

1. The college's IQAC has played an important role in formulating and planning the college's internal policy in addition with the college's administration and senior faculty. 2. Following this session, IQAC began the tradition of holding a college-level seminar on college premises. One of the faculty members acts as a

resource person, delivering a discussion on an interdisciplinary topic relevant to his/her expertise to the teachers and pupils of the institution.3. The college's IQAC is attempting to promote alumni engagement in the institution through preliminary initiatives, which are expected to reach a maximum level by the end of this cycle. In the previous cycle, it was comparable to zero in this matrix. 4. The college's IQAC from this session appealed to and urged the college authorities to adopt e-documentation of the system for both financial and academic purposes.

File Description	Documents
Paste link for additional information	https://www.ekac.in/iqac.php
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The following strategies are used by the college's IQAC to regularly examine the teaching learning process, structures, and methodologies of autonomous operational learning.

1. Preparations of class time-table and routine. 2. Checking Teachers class. 3. Obtaining suggestions from teachers and students. 4. Conducting seminars, workshops, and so on. 5. The initiative was made to train staff members in ICT-based technology for teaching.

IQAC facilitates the following two processes for institutional evaluations and the implementation of teaching learning reforms:

1. Conducting Academic Audit: Every year, the Principal, in collaboration with IQAC and the head of the department, performs a peer review as part of the academic audit to assess the continuous enrichment of teaching learning methods, infrastructures, teaching effectiveness, and so on. 2. Collecting the feedback from students, staff, and alumni students: To enable teaching and learning changes, IQAC solicits feedback from students, teaching staff, and alumni students. A thorough analysis of the feedback is performed and conveyed to the teachers, allowing them to improve their teaching skills and relationships with their pupils. The institution's head receives knowledge of the feedback report, and action is taken at his level.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.ekac.in/iqac.php
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College has never compromised with gender issues while dealing with academic, administrative and other related affairs of the institution. It being a co-educational institution, every student, irrespective of gender, is given equal access to the support facilities provided by the institution. In different cells or committees of the college, participation of student and teacher, gender irrespective, members are ensured. Similarly, the cells are also represented by both male and female teachers. The women cell of the college has been actively looking after women issues and are engaged in activities like awareness programmes on women hygiene programme as part of International women day. As

regards safety and security, the college has adopted suitable measures so that no gender discrimination could take place like formation of ICC as per UGC act. The authority of institution monitors the campus ecosystem through CCTV panel to prevent any misconducts inside the college campus. The college has separate hygienic toilets for both boys and girls as well as for both male and female college stuffs. For the girl students the college has made provision for Girls' common room equipped with incinerator for disposal of sanitary napkin for safeguarding their privacy, convenience and hygiene.

File Description	Documents
Annual gender sensitization action plan	https://www.ekac.in/upload/aqar_doc/170140https://www.ekac.in/institutional_policies.php#9838.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management: Our institution has a provision for burying bio-degradable solid wastes like waste papers, dry leaves etc in a composting pit. The non-degradable wastes like plastic bottles, plastic bags, takeaway coffee cups, plastic straws etc. are collected in the 'use-me bins' installed in common locations

across the college campus which are finally accumulated for disposal. For the disposal of used sanitary napkins an incinerator is in the girls' common room. Liquid Waste Management: There is a little chance of spilling of liquid substances in the college campus. Out of these little spillages, oil like wastes are disposed properly in unused land belonging to the college. Again, waste (nontoxic) waters are directly exposed to soil for ground water recharge. Bio-medical Waste Management: The institution does not produce biomedical waste except when health camps are organised in the college premises, the wastes are collected and handed over to the medical staff for necessary disposal. E-waste Management: Our institution sells out or replaces the old/ repairable electrical items like battery, tube, computer monitor, switch-board etc. As such, there is no e-waste in the college campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles

A. Any 4 or All of the above

3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Eastern Karbi Anglong College has always initiated considerable efforts to create an inclusive environment in and around the institution inspite of the cultural, regional, linguistic, communal, socio-economic and other diversities which are an integral part of the society. Its tolerance and harmony towards such diversities has given the institution the much-needed boost to carry forward itself to becoming an ideal institute of higher education. The college is an appropriate example of unity in diversity; we have embraced this beautiful melange of multifarious cultures, religions, languages, customs etc. which in turn helps us to develop a respectful relationship amongst us. The College is committed to provide an inclusive ambiance for all religious/cultural/ socio-linguistic background students giving a common platform to establish their own culture and beliefs in all events and activities. Again, for convenience of our students multilingual method of teaching is employed by majority of the teachers although the medium of instruction here is English. We sincerely believe that our students as well as teachers have benefitted immensely from this culturally inclusive practice and experienced diversity as a resource which in turn renders the teaching-learning process yet more enriching and enjoyable.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College has always stressed that its students and employees be made aware of the values, rights, duties and responsibilities upheld by the constitution of India. As such, the institution has been organizing a number of awareness activities and commemorative events for promotion of various constitutional rights, duties, and responsibilities and obligation of responsible citizens. In case of natural calamities, the college organizes relief camps involving students to inculcate constitutional values among them. To sensitize our students to the human values upheld by the constitution of India we have organized awareness programmes on the necessity of organizing blood donation camp in the institution and accordingly organized blood donation campaign association with the Civil administration. The institution has organized cleanliness and plantation drives in and around the college campus time to time. Moreover, National and international events have been observed time to time such as National Unity Day, Republic Day, Independence Day, World Water Day, World Environment Day, Yoga Day, AIDS Day etc. involving the students to aid them with values like humanity, health and environment consciousness, nationalism, socialism etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our institution has celebrated/observed a number of national and international commemorative days, events and festivals to help the students to understand the rich heritage of India and learn about the importance of various festivals. Such activities are believed to develop among students qualities like creativity and togetherness. Apart from classroom learning, we encourage students to celebrate and enjoy the festivals and celebrations of commemorative days with great fun, zeal and enthusiasm. The various events celebrated in the college are: Independence Day (15th August), Republic day (26th January), International women day (8th March), International yoga day (21st June), World Environment day (5th June), World AIDS day (1st December), National Science day (28th February), National Youth Day (12th January), National Voters day (25th January), World Water Day (22nd March), International Day Against Drug Abuse and illicit Trafficking (26th June), World Population day (11th July), Teachers day (5th September). The College has also celebrates regional festivals like Saraswati Puja, Bohag Bihu, Rongker, ERU Semsonsing Engti death anniversary are celebrated by our institution with the usual mirth and festivity.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE-I

Title of the Practice: 'Green and Energy Audit 2023-2024' by the Audit committee

BEST PRACTICE-II

Title of the Practice:

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Since inception, the college is working for this backward rural hilly tribe by academic advancement and value-based education needed for its holistic development. Its distinctiveness lies in bridging the gap between a society deprived of higher education and the society that boasts of its highly educated milieu. Due to its well planned administrative measures as well as dynamic faculty members to trigger the upliftment of the under privileged section of the backward society, college has left no stone unturned to enlighten them for ameliorating their socio-economic, political and over-all educational status making higher education accessible to its tribal rural folk because of dynamic administrative machinery, excellent staff alongwith cooperative local community including the threshold of the rural folk. Materialising its dream, the College has now turned out to be happy symphony of enlightenment, an institution committed to developing the all-round potentials of its students swarming from different pockets of the hilly district. Now, the people of this region have begun to believe that higher education cannot become an unwanted burden to the society.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1.Planning for workshops and to introduce more skill programmes in the college to integrate skill education and entrepreneurship mindset among students and the community people nearby the college

2.Planning for organize National Seminar encouraging the involvement of the students of UG level of the college to develop the research skill among the students.

3.Planning for outreach programme in nearby schools encouraging students for higher education and enlightening them with values like humanity, health and environment consciousness, nationalism, socialism etc.

4. Faculties are encouraged for applying major/minor projects for enrichment of research environment in the college campus.

5. Planning for academic audit,